

سنڌ انسٽيٽيوٽ آف ايڊوانسڊ اينڊواسڪوپي اينڊ گيسٽرواينٽيرولاجي(SIAG)، ڪراچي

REF. No: PROC/SIAG/2025-26/29

SIAG

سنة انستيتيوت آف ايڊوانسڊ اينڊواسڪوپي اينڊ گيسٽر واينيٽرولاجي (SIAG) ڪراچي پاران سنگل اسٽيج ون انويلپ طريقيڪار موجب سنڌ پبلڪ پروڪيورمينٽ ريگيوليٽري اٿارٽي جي فقري 46 (1) (اڄ تائين ترميم ٿيل) آن لائين اي پروڪيورمينٽ وسيلي سئي ساک رکندڙ فرمن کان جيڪي SPPRA EPADS ۾ رجسٽرڊ هجن ۽ لاڳو ٽيڪس اختيارين وٽ ٽيڪس ادا ڪندڙ (جي ايس تي، اين تي اين، ايف بي آر لسٽ ۽ ايس آر بي) هجن ۽ واسطيدار تجربو ۽ گنجائش رکندڙ هجن اهڙن ئيڪيدارن/ مينوفيڪچررز/سپلائرز/مجاز ڊسٽريبيوٽرز وغيره کان مالي 202-2025 لاءِ واڪ گهرائجن ٿا. آن لائين واڪ اماڻڻ/تينڊر جي آن لائن کولڻ جو شيڊيول:

ٽينڊر کولڻ	ٽينڊر دستاويز SPPRA ,EPADS موجبپيشڪرڻ	ٽينڊر دستاويز جاريڪرڻ	واڪ سيڪيورٽي	ٽينڊر في	ٽينڊر جو نالو دي م	S#
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30-10-2025 صبح 11:00 وڳي	30-10-2025 صبح 10:00 وڳي	14-10-2025 30-10-2025 صبح 9:00 و گي تائين	%05 كوٽيڊ واكرقىرجو	5000 رپيا	هيك تكافل سروسز جي فراهمي SPPRA رول (1)46 موجب Ref# PROC/SIAG/(OSR-05)/2025-26	3
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تينڊر دستاويزن جو مڪمل سيٽ جنهن ۾ تفصيل ۽ شرط ۽ ضابطا ڄاڻايل آهن. BOO سميت سنڌ انسٽيٽيوٽ آف ايڊوانس اينڊواسڪوپي اينڊ گيسٽواينٽيرولاجي ۽ SIAG ڪراچي وٽان پي آرڊر مٿي ڄاڻايل هر هڪ لاءِ بحق سنڌ انسٽيٽيوٽ آف ايڊوانسڊ اينڊواسڪوپي اينڊ گيسٽواينٽيرولاجي (SIAG)ڪراچي جي حق ۾ جاري ٿيل ادا ڪرڻ سان حاصل ڪري سگهجن ٿا. ٽينڊر دستاويز ايس ٻي ٻي آر اي جي ريب سائيٽ www.siagpk.org ۽ https://portalsindh.eprocure.gov.pk تان پڻ

واك إي پروكيورمينت آن لائين وسيلي ساڳي ڏينهن تي مٿي ڄاڻايل مرجب سنڌ انسٽيٽيوٽ آف ايڊوانسڊ اينڊواسڪرپي اينڊ گيسٽرواينيٽرولاجي (SIAG) ڪراچي ۾ كوليا ويندا.

تيندر پروكيورمينت كميتي بأوان إي پروكيورمينت ايس پي پي آر اي رولز تحت كوليا ويندا.

Dated: 10-10-2025

سورت ۾ر. ٽينڊر ورندڙ ڪم ڪار واري ڏينهن تي ڏنل شيڊيول موجب وصول ڪيا /اماڻيا ۽ کوليا ويندا.

ڪنهن مُوڪل يا ڪنهن حادثي جي صُورت ۾، ٽينڊر ورندڙ ڪُم ڪار واري ڏينهن تي ڏنل شيڊيول موجب وصول ڪيا /اماڻيا ۽ کوليا ويندا. ٽيڪنيڪل ۽ فنانشل پروپوزل EPADS ايس پي پي آر اي جي ويب سائيٽ تي واڪ دستاويزن ۾ ڄاڻايل موجب آن لائين اپلرڊ ڪيا ويندا. واڪ سيڪيورٽي لازمي طور هارڊ ڪاپي سان گڏ مٿي ڄاڻايل ايڊريس تي هر هڪ ڌار ٽينڊر لاءِ مهربند لفافي سان پيش ڪرڻي پوندي. پيش ڪرڻ جي آخري تاريخ 2020-10-00 صِبح 10:00 وڳي تائين آهي. واڪ سيڪيورٽي بحق سنڌ انسٽيٽيوٽ آف ايڊوانسڊ اينڊواسڪوپي اينڊ گيسٽرواينيٽرولاجي (SIAG) ڪراچي جي حق ۾ جاري ٿيل شامل هئڻ گهرجي. سمورن واڪن سان حڪرمتي ٽيڪس شامل هئڻ گهرجن (جيڪڏهن لاڳو ڪرڻ جرڳا هجن).

8. بل مان كتوتى حكومت جى لاكر قائدن موجب كئى ويندي.

INF/KRY No.3177/2025

WORK FOR SINDH JOB PORTAL BY

ایگزیکیوتو دائریکتر/D.D.O سنڌ انسٽيٽيوٽ آف ايڊوانس اينڊواسڪوپي ایند گیسترواینیترولاجی\_SIAG، کراچی



# SINDH INSTITUTE OF ADVANCED ENDOSCOPY & GASTROENTEROLOGY (SIAG), KARACHI

REF. NO: PROC/SIAG/2025-26/29 DATED: 10 - October - 2025

The Director Information (Advertisement), Information Department, Government of Sindh, Barrack No. 96, Karachi.

SUBJECT: ADVERTISEMENT OF TENDER

Enclosed please find attached herewith seven copies of the following NIT- Reference # PROC/SIAG/2025-26/29, Dated: 16 - October, 2025 for getting the same printed, in three leading newspapers, preferably Daily DAWN (English), Daily Jang (Urdu) & Daily Kawish (Sindhi) for advertisement as early as possible.

One copy each of the Newspapers containing the advertisement in question may please sent to this department for further action in the matter.

EXECUTIVE DIRECTOR AD.D.O
SINDH INSTITUTE OF ADVANCE ENDOSCOPY
& GASTROENTEROLOGY-SIAG, KARACHI

Copy submitted to the following for information and necessary action please;

1. PS to Secretary Health, Government of Sindh Karachi.



# SINDH INSTITUTE OF ADVANCED ENDOSCOPY & GASTROENTEROLOGY (SIAG), KARACHI

REF. NO: PROC/SIAG/2025-26/ 39 DATED: 16 - October- 2025

## **TENDER NOTICE**

SINDH INSTITUTE OF ADVANCED ENDOSCOPY & GASTROENTEROLOGY (SIAG), KARACHI, INVITES BIDS ON SINGLE STAGE ONE ENVELOP PROCEDURE 46 (1) OF SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY (AMENDED TILL DATE) THROUGH E-PROCUREMENT ONLINE SUBMISSION FROM THE REPUTABLE FIRMS WHO MUST BE REGISTERED IN EPADS SPPRA AND TAX PAYER WITH APPLICABLE TAX AUTHORITIES (GST, NTN, FBR LIST & SRB) AND HAVING RELEVANT EXPERIENCE AND CAPABILITIES, FROM THE CONRACTORS / MANUFACTURES / SUPPLIERS / AUTHORIZED DISTRIBUTORS ETC. FOR FINANCIAL YEAR 2025-26.

SCHEDULE FOR ONLINE BID SUBMISSION / ONLINE OPENING OF TENDER:

S. #	TENDER NAME	TENDER FEE	BID SECURITY	ISSUANCE OF TENDER DOCUMENTS	SUBMISSION OF TENDER DOCUMENTS ON EPADS SPPRA	OPENING OF TENDER
1. 2. 3. 4. 5.	PROCUREMENT OF MACHINERY & EQUIPMENT WITH SUPPLY, INSTALLATION, TESTING & COMMISSIONING  AS PER SPPRA RULE 46(1)  Ref # PROC/SIAG/(P&M-01)/2025-26  PROVISION OF SECURITY SERVICES  AS PER SPPRA RULE 46(1)  Ref # PROC/SIAG/(OSR-04)/2025-26  PROVISION OF HEALTH TAKAFUL SERVICES  AS PER SPPRA RULE 46(1)  Ref # PROC/SIAG/(OSR-05)/2025-26  PROCUREMENT OF MISC. ITEMS, IT EQUIPMENT, A/C EQUIPMENT & BUILDING MAINTENANCE ITEMS ON FRAMEWORK CONTRACT BASIS (SPPRA RULE 15(B))  AS PER SPPRA RULE 46(1)  Ref # PROC/SIAG/(OTHERS-02)/2025-26  PROCUREMENT OF UNIFORM & PROTECTIVE CLOTHING ON FRAMEWORK CONTRACT BASIS (SPPRA RULE 15(B))  AS PER SPPRA RULE 46 (1)  Ref # PROC/SIAG/(UP-01)/2025-26	Rs. 5,000/- (Each)	05% of Quoted Amount	From 14-10-2025 To 30-10-2025 Till 9:00 AM	Till 30-10-2025 Upto 10:00 AM	30-10-2025 at 11:00 AM Respectively

- 1. COMPLETE SET OF TENDER DOCUMENTS CONTAINING BOQ, SPECIFICATION AND TERMS & CONDITIONS CAN BE PURCHASED FROM SINDH INSTITUTE OF ADVANCE ENDOSCOPY & GASTROENTEROLOGY-SIAG, KARACHI THROUGH PAY ORDER OF AS MENTIONED ABOVE EACH IN FAVOUR OF SINDH INSTITUTE OF ADVANCE ENDOSCOPY & GASTROENTEROLOGY-SIAG. TENDER DOCUMENTS CAN ALSO BE DOWNLOADED FROM SPPRA WEBSITE HTTPS://PORTALSINDH.EPROCURE.GOV.PK AND WWW. SIAGPK.ORG.
- 2. SUBMITTED BIDS WILL BE **OPEN** THROUGH E-PROCUREMENT ONLINE ON THE SAME TIME AND DAY (MENTIONED ABOVE) AT **SINDH INSTITUTE OF ADVANCE ENDOSCOPY & GASTROENTEROLOGY-SIAG, KARACHI**.
- 3. THE TENDERS SHALL BE OPENED BY PROCUREMENT COMMITTEE AS PER RULES OF E-PROCUREMENT SPPRA.
- 4. IN CASE OF HOLIDAY OR ANY INCIDENT, TENDERS WILL BE OBTAINED / SUBMITTED / OPENED ON THE NEXT WORKING DAY AS PER GIVEN SCHEDULE.

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# SINDH INSTITUTE OF ADVANCED ENDOSCOPY & GASTROENTEROLOGY (SIAG), KARACHI

REF. NO: PROC/SIAG/2025-26/29 DATED: 16 - October- 2025

5. TECHNICAL AND FINANCIAL PROPOSAL SHALL BE UPLOADED ONLINE ON EPADS SPPRA WEBSITE AS PER SPECIFIED IN THE BIDDING DOCUMENT.

6. BID SECURITY MUST BE SUBMITTED IN HARD COPY AT THE ABOVE-MENTIONED ADDRESS, IN A SEALED ENVELOPE, FOR EACH TENDER SEPARATELY. THE SUBMISSION DEADLINE IS 30<sup>th</sup> October, 2025 TILL 10:00 AM. THE BID SECURITY SHOULD BE MADE IN FAVOR OF SINDH INSTITUTE OF ADVANCE ENDOSCOPY & GASTROENTEROLOGY-SIAG, KARACHI.

7. ALL BID(S) SHALL INCLUDE GOVERNMENT TAXES. (IF APPLICABLE).

8. THE DEDUCTIONS IN THE BILLS WILL BE DONE AS PER GOVERNMENT RULES.

EXECUTIVE DIRECTOR / D.D.O SINDH INSTITUTE OF ADVANCE ENDOSCOPY & GASTROENTEROLOGY-SIAG, KARACHI

A COPY IS FORWARDED FOR INFORMATION TO:

1. NOTICE BOARD

# STANDARD BIDDING DOCUMENTS



## **GOVERNMENT OF SINDH**

# SINDH INSTITUTE OF ADVANCED ENDOSCOPY & GASTROENTEROLOGY (SIAG), KARACHI

### **TENDER TITLE:**

PROCUREMENT OF MACHINERY & EQUIPMENT WITH SUPPLY, INSTALLATION, TESTING & COMMISSIONING
AS PER SPPRA RULE 46(1)

## **TENDER REFERENCE #**

PROC/SIAG/(P&M-01)/2025-26

#### NOTE:

- 1. **TENDER FEE: RS. 5,000/-(NON-REFUNDABLE)** IN SHAPE OF PAY ORDER IN FAVOR OF SINDH INSTITUTE OF ADVANCED ENDOSCOPY & GASTROENTEROLOGY (SIAG), KARACHI SHOULD SUBMIT TO PROCUREMENT DEPARTMENT IN PROPERLY MARKED SEALED ENVELOPE.
- 2. IN ALL PROCUREMENTS OF SIAG THROUGH ELECTRONIC BID SUBMISSION. IT IS MANDATORY FOR ALL BIDDERS TO GET REGISTERED AT EPADS SPPRA.
- 3. NO TENDER WILL BE ACCEPTED AFTER CLOSING TIME IN EPADS SPPRA.
- 4. ALL THE PARTICIPANTS MUST SIGN EACH & EVERY PAGE OF BID DOCUMENTS, ELSE OFFER WILL BE REJECTED.

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BIDDING DATA SHEET				
Procuring Agency	Sindh Institute of Advanced Endoscopy & Gastroenterology (SIAG)			
Address	Civil Hospital, Karachi			
Name of Tender	Procurement of Machinery & Equipment with Supply, Installation, Testing & Commissioning			
Bid Validity	90 Days, as per SPPRA Rule 2010 (Amended till date)			
Amount of Bid Security	5% of Total Bid Quoted Price			
<b>Amount of Performance Security</b>	10% of Total Contract Price			
Last date of Selling of Bid	As per Mentioned in NIT			
Date of Submission of Bid	As per Mentioned in NIT			
Place of Submission	Planning and Procurement Department, SIAG, Karachi			
Venue of Opening of Bid	SIAG, Karachi			
Language of Bid	English			
Bidding Procedure	Single Stage One Envelope Procedure 46(1)			
Advance Payment	Not Allowed / As per case			
Period of Completion	As per ANNEX-C			
Liquidity Damages	0.5% of the bid price per month after the period of Completion up to 10% maximum.			
Inspection Authority	Nominated Inspection Committee of SIAG, Karachi.			
Required Item Quality	All items will be procured on approved Specification basis.			
Place of Delivery	Store Department of SIAG, Karachi			

## **INSTRUCTIONS TO BIDDERS**

- 1. Invitation to Bid: Sindh Institute of Advanced Endoscopy & Gastroenterology (SIAG), Karachi invites bids using the Single Stage One Envelope Procedure as per the Sindh Public Procurement Rules 2010 (amended). Interested Manufacturers, Importers, Sole Agents, or Authorized Distributors must be registered with EPADS SPPRA and be taxpayers with relevant authorities (GST, NTN, FBR, SRB where applicable). Experience requirements are detailed in Annexure-A of the bid document.
- 2. Submission of Tender Fee and Bid Security: Tenders will only be considered if the Tender Fee and Bid Security are submitted before the bid opening date & time at EPADS SPPRA.
- **3.** Complete Tender Documents: Bidders must ensure that the tender documents they receive are complete. A thorough check of the **Table of Contents** is essential.
- **4. Site Visit and Document Review**: Bidders should visit the site at their own expense to understand the project fully. Any missing details or specifications should be obtained from the **Planning & Procurement Department** before bidding. Once a bid is submitted, it is assumed that no further clarification was needed.
- 5. Submission of Tender Fee: A pay order for the tender fee, made out to Sindh Institute of Advanced Endoscopy & Gastroenterology (SIAG), Karachi, must be submitted before the bid opening at the Planning & Procurement Department, SIAG. Failure to do so will result in rejection of the bid.
- 6. Submission of Bid Security: A Bid Security in the form of a pay order from a scheduled bank must be submitted in favor of Sindh Institute of Advanced Endoscopy & Gastroenterology (SIAG), Karachi before the bid opening at EPADS SPPRA.
- 7. Proper Submission of Bid Documents: The original bid must be typed or written in permanent ink. The person signing the bid must initial every page, with their name and designation clearly indicated.
- **8. Pricing**: Bidders must include the unit price (where applicable) and total price in Pakistani Rupees (PKR) for all goods/services they plan to supply.
- 9. No Bid Changes After Opening: Bids cannot be altered or modified after they have been opened. However, the **Procuring Agency** may ask for clarifications that do not affect the core content of the bid.
- 10. Right to Reject Bids: The Procuring Agency reserves the right to reject any or all bids before acceptance. Reasons for rejection can be communicated upon request, but there is no obligation to justify the decision.

- **11. Inclusive Pricing**: The quoted price should cover all expenses, including taxes and other obligations. If there are any calculation errors, the tender price will be corrected accordingly.
- **12.** No Unauthorized Changes: Unauthorized changes in the tender documents will result in rejection of the bid.
- 13. Clarifications and Revisions: Any revisions or changes to the tender documents will be issued by the authority as an official Addendum/Corrigendum. Bidders must sign and return these with their tender documents.
- **14. One Rate Per Work**: Bidders must quote only one rate for each item of work, based on the specifications in the tender. Any handwritten changes or corrections must be signed.
- **15. Submission of Complete Documents**: All required documents must be submitted, signed, stamped, and priced, in line with the deadlines specified in the bid data.
- 16. Contract Agreement: Winning bidders will be required to sign a Contract Agreement as outlined in the tender document but that document in only sample for reviewing final document should be incorporating all bids related terms & conditions and industry norms.
- 17. No Contact After Bid Opening: Bidders are not allowed to contact the Procuring Agency after the bid opening, except in writing if additional information is needed.
- **18. Forfeiture of Bid Security**: The **Bid Security** will be forfeited if a bidder withdraws their bid after the opening or fails to sign the contract within the required time if their bid is accepted.
- **19. Conditional Tenders Not Allowed**: Conditional tenders and tenders without bid security will not be considered.
- **20. Bid Validity**: Bids must remain valid for 90 days after the opening date and may be extended as per **SPPRA Rules**.
- **21.** No Hand-Delivered or Mailed Bids: Bids must be submitted electronically via EPADS SPPRA. Hand-delivered or mailed bids will not be accepted.
- **22. Evaluation of Bids**: Bids will be evaluated based on the criteria outlined in the tender terms and conditions, criteria and its clauses.
- **23.** Contract Period: The quoted prices must be valid for the entire contract period, which is one year (or until the next tender is finalized). Award of Tender will be placed based on demand from SIAG and its satellite centers.
- **24. Inclusive of Taxes**: Quoted prices must include all applicable taxes, which will be deducted from the contractor's bill.

- **25. Government Taxes**: Applicable government taxes, including income tax, sales tax, and stamp duty, will be affixed to bills or contract agreements.
- **26. Paginated Documents**: All submitted documents must be paginated and flagged, with details mentioned in the index. Non-compliance may lead to bid rejection.
- **27. Technical Evaluation**: It will be examined in detail of the Works offered by the bidder complies with the Technical Provisions of the Bidding Documents. For this purpose, the bidder's data submitted with the bid in B.O.Q. to Bid will be compared with technical features/criteria of the Works detailed in the Technical Provisions. Other technical information submitted with the bid regarding the Scope of Work will also be reviewed.

1/ We agree to the above-mentioned terms & conditions:	
Name of Contractor	
Signature_	
CNIC NO.	(Copy must be attached)
Complete Address	
Rubber Stamp	

# SALIENT FEATURES / TERMS & CONDITION OF THE TENDER

1.	Name of Work & Address	•	Procurement of Machinery & Equipment with Supply, Installation, Testing & Commissioning, SIAG, Karachi Reference No: - PROC/SIAG/(P&M-01)/2025-26.
2.	Place of Issuance of Tender	:	Planning & Procurement Department, SIAG, Karachi. SPPRA (EPADS) Website
3.	Tender Reference #	:	PROC/SIAG/( <b>P&amp;M-01</b> )/2025-26.
4.	Method of opening of Tender	:	It will be Single Stage One Envelope 46(1) basis as per SPPRA Rules 2010 (Amended till date).
5.	Venue of submission	:	Planning & Procurement Department SIAG, Karachi.
a.	Opening of Tenders	:	SIAG, Karachi.
6.	<b>Date of Opening of Financial Proposals</b>	:	As informed by Procurement Committee to all participants
7.	Validity of Tenders	:	90 days as per SPPRA Rules, 2010 (Amended till Date).
8.	Amount of Bid Security	•	5% of the Total Quoted amount in shape of pay-order / Demand draft from any schedule bank to be submitted along with Financial Proposal & a copy should be attached in Technical Proposal without showing the Amount (else the offer will be rejected).
9.	Bid Currencies	:	Prices shall be quoted in PKR on Deliver duty paid (D.D.P) basis.
10.	Supply of Equipment	:	As mentioned in Schedule of Requirement Annex-C.
11.	Installation Period	:	It will start after receiving of equipment at site.

12.	Warranty & Maintenance Period	:	Warranty & Maintenance period should be start from the date of Installation report which satisfactorily signed by end user / Biomedical engineer.  (This period will remain functional till (mentioned in items individually).
13. (a)	Contract Agreement	:	The Bidder / Contractor shall enter & execute a formal Agreement as per the "Form" annexed with such modification as may be necessary.
(b)	Stamp Paper / duty requirement for Agreement.	:	Rs. @0.35% of the Contract Value or as prescribed by Government Laws.
14.	Terms of Payment to Contractors.		Goods supplied on D.D.P:  i. Payment shall be made in Pak Rupees.  ii. The payment will be made to the Bidder within 30 days of the receipt of original delivery challan(s) and invoice(s) in duplicate duly completed in all respect and signed and stamped by the Chairman of the Inspection Committee. The Inspection Committee will prepare and submit a report of physical inspection with a certificate to the effect that the goods conform to the specifications laid down in the bidding documents.
15.	Insurance	:	The goods supplied under the Contract shall be delivered to the Procuring Agency after the payment of all taxes and customs duty, CESS, Octroi charges etc. Risk will be transferred to the Procuring Agency only After the delivery of these goods has been made to the Procuring Agency. Hence, payment of insurance premium, if any, shall be the responsibility of the Bidder.
16.	Release of Bid Security of 5%	•	To un-successful bidders, after work is awarded. Bid Security will be released to successful bidder after purchase order is released but after Security Deposit is deposited as per salient feature Sr.#18.
17.	Security Deposit / Performance Security	:	The successful bidder will have to deposit the requisite Performance security Bond in shape of Bank Guarantee (as per amount mentioned in bidding data sheet)  This will be released as per salient feature Sr.#18.
18.	Release of Performance / Security Deposit of 10%	:	<ul> <li>5% of Partial Bank Guarantee will be released after the satisfactory supply and installation of the equipment. (Bidder will furnish Installation Certificate dully signed by authorized representative at the time of release of Bank Guarantee).</li> <li>5% of Partial Bank Guarantee will be released after satisfactory completion of warranty / maintenance</li> <li>Period (mentioned in Items individually).</li> </ul>
19.	Variation in Contract Price	:	Amount mention in Contract Agreement will prevail till execution and no variation in price shall be allowed on any ground including Currency Fluctuation/Variation/Devaluation or whatsoever.

20.	Taxes	:	All taxes will be deducted as per prevalent laws of Country.
21.	Approved makes.	:	As mentioned in items individually.
22.	Special Note Regarding Equipment's	:	<ul> <li>Technical offers / Commercial offers failing to demonstrate below details would be rejected:</li> <li>a. Quoted system must be of advanced &amp; latest version.</li> <li>b. Tender must cover complete equipment.</li> <li>c. Tender must cover complete range of disposables/kits</li> <li>d. Tender must provide all technical details up to the satisfaction of the end user.</li> <li>e. Items should be quality approved from the concerned international body of the respective industry.</li> </ul>
23.	Inspection of Imported equipment	:	After the Award of Tender / Contract, Supplier shall
(a)	manufacturing site by the client.		take two persons to the manufacturing site and bear all expenses of visit in case the cost of Award of Tender / Contract is above <b>50Million</b> .
(b)	Training		Supplier will provide on-site successful training to all the personnel working on / operating the said Equipment / Machine as long as the need prevail.
24.	Maintenance.	•	Maintenance cost for all items for Period (mentioned in items individually) from the date of successful Installation shall be undertaken by the Contractor (Maintenance includes all Parts & Labor, etc. with Sufficient staff, during maintenance period).
25.	Default in Preventive Maintenance, Breakdown and Emergency Calls.	:	<ul> <li>In case of default by the Contractor with respect to maintenance, break down and emergency calls, the same will be carried out within 24 hours by the Procuring Agency and the cost so incurred will be paid from the Retention Money.</li> <li>Moreover, an additional 10% of the amount spent would be charged from the concerned contractor being defaulter.</li> </ul>
26.	Cost To Be Quoted in B.O.Q.	:	<ul> <li>The Contractors shall quote DDP price of the Equipment's including custom clearance etc. and delivering of Equipment at site with Installation &amp; Commissioning cost.</li> <li>It should also include cost during maintenance period including the parts and maintenance staff.</li> </ul>
27.	Tax Exemption.	:	Incase Purchase on C&F basis, the required Certificate will be issued by this office that the import has been made for this Institute, so as to avail the facility of exemption of duties / taxes, as per Government Rules / Policy according to the Sindh Public Procurement Rules, 2010 (Amended till date).

28.	Transportation	:	The Bidder shall arrange such transportation of the goods as is required to prevent them from damage or deterioration during transit to their final destination as indicated in the Schedule of Requirements.  The goods shall be supplied on "D.D.P." Basis at the SIAG, Karachi. Miscellaneous charges on logistics, transportation, Insurance, clearing from sea port / airport will also be paid / bear by the contractor(s).
29.	Supply, Installation, Testing & Commissioning	:	Means all types works related to civil, furniture, plumbing, electrical, HVAC, UPS or etc. any type of work which is needed related to proper functioning of supplied equipment will completely responsibility of bidder / contractor.  Bidder / Contractor shall visit & inspect the site at their own expense and obtain all necessary information prior to submitting the tender. Any detail or information required should be obtained from Planning & Procurement Department before bidding. Once the tender is submitted, it will be assumed that no further clarification was required.

## **TERMS & CONDITIONS**

- 1. Taxes will be deducted from the contractor's bill as imposed by the Government from time to time as well as Contractor will pay all the Government Institution's Contribution himself.
- 2. Performance Security: Successful bidders must submit Performance Security in the form of a Pay Order, Demand Draft, or Bank Guarantee in favor of SIAG, Karachi (amount specified in the bidding data). The security deposit will be returned after successful completion of the supply and contract period. Failure to comply with the contract terms at any stage may result in the forfeiture of the security deposit.
- **3. Inclusive of Taxes**: The bid price should include all applicable government taxes excluding **Withholding Tax.**
- 4. Contractor will not be allowed to participate in any Political / Immoral / Illegal activities in the premises of Sindh Institute of Advanced Endoscopy & Gastroenterology (SIAG), Karachi.
- 5. Contractor will not be allowed to sublet the contract.
- **6.** Any Kind of Joint venture will not be allowed.
- 7. The Procuring agency reserves the right at the time of contract award to decrease, the items / quantities of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions.
- **8.** Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the bidder does not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited.
- 9. In case of any dispute contractor will approach the Executive Director Sindh Institute of Advanced Endoscopy & Gastroenterology (SIAG), Karachi. The decision of the Executive Director Sindh Institute of Advanced Endoscopy & Gastroenterology (SIAG), Karachi, will be final.
- 10. In case of any dispute, decision of the Executive Director Sindh Institute of Advanced Endoscopy & Gastroenterology (SIAG), Karachi shall be final and contractor will not challenge the decision in the Court of Law.
- 11. The Executive Director Sindh Institute of Advanced Endoscopy & Gastroenterology (SIAG), Karachi, has the right to cancel the contract at any stage and without issuing any prior notice in case of violation of Agreement / ToR is proved as well as damages to the

prestige or property of Sindh Institute of Advanced Endoscopy & Gastroenterology (SIAG), Karachi.

- **12.** Contractor will be responsible for any theft or pilferage committed by any of his employees. The employee will be liable to punishment under the rules.
- 13. In case of breach of the contract by the contractor, contract will be forfeited partly or fully as decided by the Executive Director Sindh Institute of Advanced Endoscopy & Gastroenterology (SIAG), Karachi.
- 14. Any condition / clause of the Contract can be included / amended if required in the interest of the Sindh Institute of Advanced Endoscopy & Gastroenterology (SIAG), Karachi, with the mutual understanding of both parties.
- 15. Contractor shall have its own equipment required to maintain security. Equipment must be approved by the Authorized / Nominated Officer of Sindh Institute of Advanced Endoscopy & Gastroenterology (SIAG), Karachi, before commencement of contract.
- **16.** The Contractor should not violate or allow his Staff to violate the rules of the Government of Sindh.
- 17. In case of violation of any rule, the contractor may be fined and legal action will be initiated against him.
- **18.** Contractor shall be responsible for his staff.
- **19.** The Contract is for one year starting from the date of agreement and extendable for further two years on yearly basis, after the approval from Competent Authority of SIAG, Karachi.
- **20.** Document(s) for Evaluation of Services must be paged / flagged by the bidders.
- **21.** Payment will be made on monthly basis subject to satisfactory report from concerned offices or through an inspection committee.
- 22. Bid / offer will be evaluated as per criteria and the bid's terms & conditions.
- **23.** Bid should be inclusive of all Government taxes (if applicable) and the same will be paid by the Contractor except withholding tax.
- **24.** Stamp duty should be placed on contract agreement (as per the govt.-approved rate) on stamp paper of value (Rs.100).
- 25. Procurement Committee shall disqualify a contractor, whether pre-qualified or not, if it finds at any time, that the information submitted by him concerning his qualification and

- professional, technical, financial, legal, or managerial competence as contractor; was false and materially inaccurate or incomplete at any stage.
- **26.** 80% of the due Sindh Sales Tax (if applicable) will be deducted from the bill of the Contractors / Suppliers while remaining 20% will be deposited by the Contractors / Suppliers themselves.
- 27. Conditional tender and tender without bid security shall not be considered.
- 28. GST / Income Tax & SRB Certificates must be accompanied with tender.
- **29.** The Procuring Agency may reject all or any bid at any time prior to the acceptance of a bid or proposals, subject to the relevant provision of SPP Rules, 2010 (Amended till date).
- **30.** No tender will be entertained without bid security. The bid security will be forfeited to Government Treasury, in case of non-submission of performance security within seven (7) Days of receipt of the Letter of Acceptance.
- **31.** If the contractor fails to give services within the stipulated period, liquidity charges will be imposed.
- **32.** The Bidder shall sign and stamp the Integrity Pact provided at Bid in the Bidding Document for all Provincial Government procurement contracts exceeding Rupees 10 million in case of goods and 2.5 million in case of services. Failure to sign such Integrity Pact shall make the bidder non-responsive.
- 33. If the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in Bidding Data of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in Bidding Data. Once the maximum is reached, the Procuring agency may consider termination of the Contract.

#### 34. REJECTION / ACCEPTANCE OF BID

- 1. A bid determined as non-responsive will be rejected and will not be made responsive by the bidder by correction of the non-conformity.
- 2. The bid shall be rejected if:
- 2.1 it is substantially non-responsive in a manner prescribed in this tender document; or
- 2.2 it is against the Pakistani Laws, Rules, Regulations, Policies, Permits, Codes etc.;
- 2.3 bidder has conflict of interest with the SIAG; or
- 2.4 bidder engages in corrupt or fraudulent practices in competing for Contract award;

or

- 2.5 bidder tries to influence the bid evaluation / Contract award; or
- 2.6 bid submitted in other than prescribed forms, annexes, schedules, charts, drawings, documents / by other than specified mode; or
- 2.7 unsigned, incomplete, partial, ambiguous, conditional, alternative, late; or
- 2.8 subjected to interlineations / cuttings / corrections / erasures / overwriting; or
- 2.9 qualified by vague and indefinite expression such as "subject to prior confirmation", "subject to immediate acceptance" etc. will be treated as vague offers and rejected accordingly; or
- 2.10 without verifiable proofs against the mandatory as well as general documentary, qualification and eligibility related requirements; or
- 2.11 bidder fails to meet all the requirements of Tender Eligibility / Qualification Criteria; or
- 2.12 bids submitted for partial / limited services / items as specified in the Format for Quoting the Rates / Schedule of Requirements / B.O.Q; or
- 2.13 bid submitted with shorter bid validity period; or
- 2.14 bidder fails to meet the minimum evaluation criteria requirements; or
- 2.15 bid not accompanied by the Bid Security (Earnest Money) of required amount and form; or
- 2.16 bidder refuses to accept the corrected Total Bid Amount / Price; or
- 2.17 the Bidder has been blacklisted by any public or private sector organization; or
- 2.18 bidder has mentioned any financial implication(s) in the financial proposal that is in contradiction to this document and Government rules and regulations; or
- 2.19 rates quoted by bidder are not workable (not meeting the requirements of minimum wages, Income Tax, Sales Tax, EOBI, SESSI, Gratuity etc.), or on higher side etc.

#### 35. PROCESS TO BE CONFIDENTIAL

No company shall contact SIAG on any matter relating to its tendering process from the time of opening to the time of bid evaluation report announcement.

Any effort by a bidder to influence SIAG in the evaluation, comparison or selection decision may result in the rejection of its bid.

- **36.** If the supplier fails to give supply and install within the stipulated period, liquidity charges will be imposed (as per amount mentioned in bidding data sheet).
- **37.** The bidders shall quote their full and final price both in figure and in words on free delivery basis to SIAG, Karachi.
- **38.** Distributor once nominated by the manufacturer / importer will be for the whole contract period and manufacturer / importer cannot change its distributor during the contract period in any case.
- **39.** The Procuring agency reserves the right at the time of contract award to increases / decrease & delete, the items / quantities of goods and services originally specified in the Schedule

of Requirements without any change in unit price or other terms and conditions.

**40.** Quantities of tender items are on estimated basis and could vary according to the amount sanctioned, released and as per discretion of Procurement Committee.

### 41. COMPLIANCE CERTIFICATE

I / We completely agree to above mentioned terms & conditions:

Name of Contractor	Signature _	
CNIC NO.		(Copy must be attached)
Full Address		
Rubber Stamp		

## **GENERAL CONDITIONS OF CONTRACT (G.C.C)**

- 1. **Definition:** In this Contract, the following terms shall be interpreted as indicated:
  - a) "The Contract" means the agreement entered into between the Procuring Agency and the Bidder, as recorded in the Contract Form signed by the Parties, including all attachments and appendices thereto and all documents incorporated by reference therein
  - b) "The Contract Price" means the price payable to the Bidder under the Contract for the full and proper performance of its Contractual obligations.
  - c) **Goods** means all of the commodities, raw material, machinery and equipment, and/or other materials that the Supplier is required to supply to the Procuring Agency under the Contract.
  - d) Related Services means the services incidental to the supply of the goods, such as insurance, installation, training and initial maintenance, printing of special instructions on the label and packing, design and logo of the Procuring Agency, transportation of goods up to the desired destinations and other such obligations of the Bidder covered under the Contract.
  - e) "GCC" mean the General Conditions of Contract contained in this section.
  - f) "SCC" means the Special Conditions of Contract.
  - g) "The Procuring Agency" means the SIAG, Karachi.
  - h) "The Bidder" means the individual or firm supplying the goods under this Contract.
  - i) "Day" means official working day excluding national holidays.
- **2. APPLICATION:** These General Conditions shall apply to the extent that they are not inconsistent with provisions of other parts of the Contract.
- **3. STANDARDS:** The goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications goods eligibility criteria.

#### 4. USE OF CONTRACT DOCUMENTS AND INFORMATION:

- a) The Bidder shall not without the Procuring Agency's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern; sample, or information furnished by or on behalf of the Procuring Agency in connection there with, to any person other than a person employed by the Bidder in the performance of the Contract. Disclosure to such employed person shall be made in confidence and shall extend only, as far as may be' necessary, to such performance and not further or otherwise.
- b) Any document, other than the Contract itself, shall remain the property of the Procuring Agency and shall be returned (all copies) on completion of the Bidder's performance under the Contract.
- c) The Bidder shall permit the Procuring Agency to inspect the Bidder's accounts and records relating to the performance of the Supplies.
- **5. PATENT RIGHTS:** The Bidder shall indemnify the Procuring Agency against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof in the country.
- 6. ENSURING STORAGE ARRANGEMENTS: To ensure storage arrangements for the

intended supplies, the Bidder shall inform the Procuring Agency at least two weeks prior to the arrival of the consignments at its store/warehouse. However, in case no space is available at its store/warehouse at the time of supply, the Procuring Agency shall, seven days prior to such a situation, inform the Bidder, in writing, of the possible time-frame of availability of space by which the supplies could be made. In case the Bidder abides by the given time frame, he will not be penalized for delay.

#### 7. INSPECTIONS, TESTS AND TRAINING:

- a) The Procuring Agency or its representative shall have the right to inspect and/or test the goods to confirm their conformity to the Contract specifications at the cost payable by the Bidder.
- b) The Procuring Agency's right to inspect, test and, where necessary, reject the goods either at Bidder's premises or upon arrival at Procuring Agency's destinations shall in no way be limited or waived by reasons of the goods having previously been inspected, tested, and approved by the Procuring Agency or its representative prior to the goods shipment from the manufacturing point.
- c) Bidder shall provide the training to the designated staff of the SIAG, Karachi for the smooth operation of the equipment / instruments. Training plan should be attached with the offer.
- **8. DELIVERY AND DOCUMENTS:** The Bidder shall in accordance with the terms specified in the Schedule of Requirements make delivery of the goods.
- **9. INSURANCE:** The goods supplied under the Contract shall be delivered to the Procuring Agency after the payment of all taxes and customs duty, cess, octroi charges etc. Risk will be transferred to the Procuring Agency only after the delivery of these goods has been made to the Procuring Agency. Hence, payment of insurance premium, if any, shall be the responsibility of the Bidder.

#### 10. TRANSPORTATION:

- a) The Bidder shall arrange such transportation of the goods as is required to prevent them from damage or deterioration during transit to their final destination as indicated in the Schedule of Requirements.
- b) The goods shall be supplied on "**D.D.P**" Basis at SIAG, Karachi. As per Supply order Store Department as per Schedule of Requirements on the risk and cost of the Bidder. Transportation including loading / unloading of goods shall be the responsibility of Bidder.
- 11. INCIDENTAL SERVICES: The Bidder will be required to provide to the Procuring Agency incidental services the cost of which should be included in the total bid price.

#### 12. WARRANTY / GUARANTEE:

- a) The term period of warranty / guarantee (mentioned in items specification individually) from the date on which the Stores have been put into operation and demonstrated to the Institute staff. In any case this period shall not exceed six months beyond the warranty expiration period from the date of taking-over of goods.
- b) During the period of warranty / guarantee, the Contractor shall remedy, at his / her expense, all defects in design, materials, and workmanship that may develop or are revealed under normal use of the goods upon receiving written notice from the Institute; the notice shall indicate in what respect the goods are faulty.

- c) The previsions of this Clause include all the expenses that the Contractor may have to incur for delivery and installation of such replacement parts, material and equipment as are needed for satisfactory operation of the goods at the SIAG, Karachi premises.
- d) The contactor shall provide warranty / guarantee for supply of Machinery / Equipment etc. for at least 05 years (where applicable).
- e) The bidder shall separately quote the price of service contract inclusive of parts as well as excluding the parts for 5 years (post warranty / guarantee period) in term of %age for total contract value.
- f) In case of consumable items, kits, chemicals, films etc. the contractor shall remain responsible for specificity, efficacy & sensitivity with maximum period of expiry as much allowed by manufacturer.
- g) The Procuring Agency shall promptly notify the Bidder in writing of any claims arising out of this warranty.
- **13. PAYMENT:** The method and conditions of payment to be made to the Bidder under the Contract are specified in **Salient Feature point # 14.**
- 14. ASSIGNMENT: The Bidder shall not assign, in whole or in part, its obligations to perform to another party under this Contract, except with the Procuring Agency's prior written consent.
- **15. DELAYS IN THE BIDDER'S PERFORMANCE:** Delivery of the goods shall be made by the Bidder in accordance with the time schedule prescribed by the Procuring Agency in the Schedule of Requirements
  - a) If at any time in the course of performance of the Contract, the Bidder encounters anything impeding timely delivery of the goods, he shall promptly notify the Procuring Agency in writing of the causes of delay and its likely duration. As soon as practicable, after receipt of the Bidder's notice, the Procuring Agency shall evaluate the situation and may, depending on merits of the situation, extend the Bidder's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the Parties by a supplementary Contract to be treated as an addendum to the original contract.
  - b) Any undue delay by the Bidder in the performance of its delivery obligations shall render it liable to the imposition of liquidated damages.
- 16. PENALTIES / LIQUIDATED DAMAGES: In case deliveries are not completed within the time frame specified in the schedule of requirements / contract, a Show Cause Notice will be served on the Bidder which will be following by cancellation of the Contract to the extent of non delivered portion of installments. No supplies will be accepted and the amount of Performance Guarantee / Security to the extent of non-delivered portion of supplies of relevant installments will be forfeited. If the firm fails to supply the whole installments, the entire amount of Performance Guarantee/Security will be forfeited to the Government Account and the firm will be blacklisted at least for two years for future participation in bids: The liquidated damage shall be 0.5 % per month or part thereof. The maximum amount of liquidated damages shall be 10% of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Agency shall rescind the contract, without prejudice to other courses of action and remedies open to it.

- **17. TERMINATION FOR DEFAULT:** The Procuring Agency may, without prejudice to any other remedy for breach of Contract, by a written notice of default sent to the Bidder, terminate this Contract in whole or in part if:
  - a) the Bidder fails to deliver any or all installments of the goods within the period(s) specified in the Contract, or within any extension thereof granted by the Procuring Agency;
  - b) the Bidder fails to perform any other obligation(s) under the Contract to the satisfaction of the Procuring Agency; and
  - c) The Bidder, in the judgment of the Procuring Agency, has engaged itself in corrupt or fraudulent practices before or after executing the Contract.
- 18. FORCE MAJEURE: The Bidder shall not be liable for forfeiture of its Performance Guaranty/Bid Security, or termination / blacklisting for default if and to the extent that this delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure. For the purposes of this Clause Force Majeure means an act of God or an event beyond the control of the Bidder and not involving the Bidder's fault or negligence directly or indirectly purporting to mal-planning, mismanagement and /or lack of foresight to handle the situation. Such events may include but are not restricted to acts of the Procuring Agency in its sovereign capacity, wars or revolutions, fires, floods, earthquakes, strikes, epidemics, quarantine restrictions and freight embargoes. If a Force Majeure situation arises, the Bidder shall promptly notify the Procuring Agency in writing with sufficient and valid evidence of such condition and the cause thereof. The Committee, constituted for redressing grievances, will examine the pros and cons of the case and all reasonable alternative means for completion of purchase order under the Contract and will submit its recommendations to the competent authority. However, unless otherwise directed by the Procuring Agency in writing, the Bidder shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek reasonable' alternative means for performance not prevented by the Force Majeure event.
- **19. TERMINATION FOR INSOLVENCY:** The Procuring Agency may at any time terminate the Contract by giving written notice of one-month time to the Bidder if the Bidder becomes bankrupt or otherwise insolvent. In that event, termination will be without compensation to the Bidder, provided that such termination will not prejudice or affect any right or remedy which has accrued or will accrue thereafter to the Parties.

### 20. ARBITRATION AND RESOLUTION OF DISPUTES:

- a) The Procuring Agency and the Bidder shall make every effort to resolve amicably by direct informal negotiations any disagreement or dispute arising between them under or in connection with the Contract.
- b) If, after thirty (30) days from the commencement of such informal negotiations, the Procuring Agency and the Bidder have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred to the Arbitrator for resolution through arbitration.
- c) In case of any dispute concerning the interpretation and/or application of this Contract is to be settled through arbitration, the arbitrator to be appointed with the approval of the Institute's BOG. The decisions taken and/or award given by the sole arbitrator shall be final and binding on the Parties.

#### 21. PACKING:

- a) The Bidder shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.
- b) The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements.
- **22. GOVERNING LANGUAGE:** The Contract shall be written in English language. All correspondence and other documents pertaining to the Contract, which are exchanged by the Parties, shall be written in English.
- **23. APPLICABLE LAW:** This Contract shall be governed by the laws of Pakistan and the courts of Karachi Pakistan shall have exclusive jurisdiction.
- **24.** Bidder offering radiology equipment failing under compliance with Pakistan Nuclear Regulatory Authority (**PNRA**) should be registered with the authority to install and commission. All expense / fees for **PNRA** for clearance of X-ray based equipment shall be borne by the supplier (where applicable).

I / We agree to above mentioned General condition of Contract (GCC):

Name of Contractor:		
Signature:		
CNIC#. (Copy must be attached):		
Full Address:		
Company Stamp		

# **CRITERIA FOR EVALUATION OF BID**

(Bidders are required to submit following documents in mentioned sequence)

S.#	MANDATORY REQUIREMENTS	YES	NO
1.	Compliance of Terms & Conditions / Instructions mentioned in the SBD, must submit the entire <b>STANDARD BIDDING DOCUMENTS</b> , duly signed & stamped on each page with Technical Proposal. (ANNEX-J)  1. Attached authorized person CNIC copy.  2. Signed & stamped each and every page of Terms & Condition & all bidding documents.  (If above points compliance not found offer will be rejected).		
2.	Should be registered with Income Tax Department (Valid / Active NTN Certificate must be attached).		
3.	<b>DRAP license</b> showing importer of medical devices. (Where applicable)		
4.	Copy of Professional Tax 2025-26 (Attach Copy of Valid Certificate)		
5.	Copy of Registration Certificate of General Sales Tax. (Attach Copy of Valid Certificate).		
6.	PNRA Registration Certificate (Where Applicable)		
7.	Valid Copy of 2024-25 Financial year paid Income tax and return		
8.	Audited Financial Statement (Last 3 Years)		
9.	Recent Bank Account Maintenance Certificate.		
10.	Submission of undertaking on legal valid and attested stamp paper that the firm is not blacklisted and litigated by any institute of Federal, Provincial Government or any Department / Agency / Organization / Autonomous body or Private Sector Organization anywhere in Pakistan (Undertaking should be as attached sample as par Table of Contant Point #16) (ANNEX E)		
11.	as attached sample as per Table of Content Point # 16) (ANNEX-F)  Bidder already providing services at SIAG, Karachi should obtain & attach a satisfactory performance certificate from competent authority of SIAG, Karachi (for the financial year in which the bidder last provided its services).		
12.	Copy of Pay order / Bank Draft of Bid security should be attached along With bidding document in Technical Proposal without showing the amount.		
13.	Soft Copy (USB) containing all documents and forms (In Excel / DOC format Only) (Soft copy in a CD or DVD is not acceptable.)		

Note: The bids not responsive to the above MANDATORY ELIGIBILITY CRITERIA shall not be eligible for further Technical Evaluation. All documentary evidence must be submitted along with the bids; no document will be acceptable after bid submission.

Name of Contractor	
Signature	
CNIC NO	(Copy must be attached)
Full Address	
Rubber Stamp	

I / We completely agree to above mentioned terms & conditions:

# TECHNICAL EVALUATION CRITERIA (MARKING)

- 1. The following merit point system for weighing evaluation factors/criteria will be applied for technical proposals.
- 2. Bidders achieving minimum 75% points / marks will be considered only for further process besides compliance of all mandatory clauses. Documentary evidence must be attached in support of your claim.

S#	PARAMETERS / SUB-PARAMETERS	Marks for Evaluation	Total Marks
1	Conformity to the Purchaser's Specifications (Mandatory)		40
1.1	Fully compliant with the required tender specifications (Product demonstration, previous technical / support experience of the product / firm may also be considered for technical evaluation)	40	
1.2	Compliant with minor deviation (up to 10 % subject to main function is not affected)	30	
1.3	Above 10% / non-compliant to required specifications.	Disqualify	
2	Trained Product specialist		10
2.1	Two marks for each Foreign Trained Graduate Engineer with PEC Registration in Sindh for the quoted product (Factory / OEM level service training) (Attached Proof of travel document and training certificate, online training is not acceptable)	6	
2.2	Two marks for each Foreign Trained Science Graduate in Sindh for the quoted product (OEM level Service training) (Attached Proof of travel document and training certificate, online training is not acceptable)	4	
3	Manufacturer's Authorization		10
3.1	Participating Firm is OEM direct representative (not agent / distributor) and has registered branch / Liaison office in Pakistan or the Sole distributor for more than 10 years. (Authorization certificate attested by embassy must be provided)	10	
3.2	Sole Authorized Distributor in Pakistan for last 5 Years (Authorization certificate attested by embassy must be provided)	8	

S#	PARAMETERS / SUB-PARAMETERS	Marks for Evaluation	Total Marks
3.3	Sole Authorized Distributor for complete modality in Sindh / Pakistan for last 3 Years or the validity of authorization since issuance is of 3 years (Authorization certificate attested by embassy must be provided)	5	
3.4	Sole Authorized Distributor for limited product in Sindh / Pakistan for below 3 Years or the validity of authorization since issuance is of below 3 years.	0	
4	Human Resource (Technical Staff)		6
4.1	Graduate Engineer with PEC Registration in biomedical, electronics, and mechatronics, mechanical, industrial. PEC registration card of the engineer must be submitted. (1 mark for each Engineer)	4	
4.2	Diploma of Associate Engineer (DAE) in electrical / electronic / biomedical / mechatronics / mechanical / industrial. DAE certificate must be submitted. (0.5 mark for each certificate)	2	
5	Networking		4
5.1	Networking setup across Pakistan (1 mark for each setup) (Proof of Registered office must be provided)	4	
6	Experience/ Performance		10
6.1	Product Relevant Experience / Product Previous Satisfactory Performance certificate of at least 03 public hospitals having minimum 5 years' Experience along with Installation Report and Supply order / Purchase Order of the firm in last 5 years, on letter head, signed and stamped by the Head of institution / Concern Officer of public sector. One mark for each after sale satisfactory performance certificate.	5	
6.2	Product Relevant Experience / Product Previous Satisfactory Performance certificate of at least 03 reputable private tertiary care level hospitals having minimum 5 years' Experience along with Installation Report and Supply order/ Purchase Order of the firm in last 5 years, on letter head, signed and stamped by the Head of institution / Concern Officer of private sector. One mark for each after sale satisfactory performance certificate.	5	

S#	PARAMETERS / SUB-PARAMETERS	Marks for Evaluation	Total Marks
7	Annual Turnover during last three (03) financial years (Audited Statements of Accounts and Income Tax Return Forms must be attached as supporting documents)		10
7.1	Turn over above PKR 1 billion	10	
7.2	Turn over above PKR 500 million	7	
7.3	Turn over above PKR 150 million	5	
7.4	Turn over above PKR 50 million	3	
7.5	Turn over below PKR 50 million	0	
8	Bonus points (Free of Cost Extended Warranty)  (In accordance with the comprehensive warranty period including all parts).		10
8.1	Free of Cost Extended Warranty for Two Years.	10	
8.2	Free of Cost Extended Warranty Period for One year	5	
	GRAND TOTAL		100

Only those Financial Proposals will be announced / considered which were technically qualified by the Committee.

## **SCHEDULE OF REQUIREMENT**

# PROCUREMENT OF PLANT & MACHINERY (SUPPLY, INSTALLATION, TESTING & COMMISSIONING OF PLANT & MACHINERY)

### A. GOODS SUPPLIED ON (DDP BASIS)

The entire quantity of the ordered goods shall be delivered within 12 Weeks or earlier from the date of issuance of supply order / contract award. (16 weeks above period supply not acceptable and the offer will be rejected).

The delivery period shall start from the date of Award of Contract / Contract Agreement.

### **SPECIAL NOTE**

- 1. Offered product's specifications sheet on company's letter head must be attached.
- 2. Item-wise / Feature-wise product compliance / deviation statement must be attached.
- 3. Confirm delivery period must be specified.
- **4.** Port of Shipment and Country of origin of "MAJOR PART(S) OF THE EQUIPMENT" must be clearly reflected separately in the Technical and Financial bids. The Origin means the place where the —goods are mined, grown, or produced.
- 5. Product specifications are only for widest possible competition and not to favor any single contractor or supplier nor put others at a disadvantage. However, the brand name, catalogue #/Name etc., if any, have only been used for the reference purpose. Equipment offered "ATLEAST EQUIVALENT OR HAVING BETTER SPECIFICATIONS" shall also be considered.
- **6.** Equipment must be quoted with all the standard accessories, required for the operation of the equipment.
- 7. Quoted equipment should be of latest Model.

I / We agree to above mentioned all clauses;

- 8. UPS / Power protection for the equipment shall be incorporated in the systems and also included in bid amount (where applicable).
- 9. All the civil works and allied services will be carried-out by the bidder with the consultation of the Procuring Agency (if required) cost of all types of works included in bid amount.
- 10. All site-specific work to be required in the system viz. Lead Glass / special antistatic flooring, environment control / radiation protection must be included bidder quote (where applicable).
- 11. The bidder shall separately quote the price of service contract inclusive of parts as well as excluding the parts for 5 years (post warranty / guarantee period) in term of %age for total contract value (mandatory).

Name of Contractor:	Signature:	
CNIC#. (Copy must be attached):		
Full Address:		
Company Stamp:		

# SCOPE OF WORK / SCHEDULE OF REQUIREMENTS / BILL OF QUANTITY PROCUREMENT OF PLANT &MACHINERY (SUPPLY, INSTALLATION, TESTING & COMMISSIONING)

## **DURING THE FINANCIAL YEAR 2025-26**

<b>S.</b> #	NAME OF ITEM		
	OPTI FLOW THRIVE WITH COMPLETE SET Qty: 01		
	Make		
	Model		
	Demonstration:		
1	1. Quoted model demonstration is mandatory in technical approval is subject to satisfactory demonstration.		
	1. Fully compliant with the required tender specifications (Product Demonstration, previous technical / support experience of the product / firm may also be considered for technical evaluation)  40  Marks 2. Compliant with minor deviation (up to 10 % subject to main function is not affected) 30 Marks 3. Above 10% / non-compliant to required specifications (Disqualified).		
2	ANESTHESIA MACHINE WITH VENTILATOR Qty: 01		
	Make Model		
	Demonstration:		
	1. Quoted model demonstration is mandatory in technical approval is subject to satisfactory demonstration.		
	Specifications:		
	1. Gas Supply: Pipeline input pressure: 3 to 6 bar supply required; Connections: for O2, N2O, Air and Vacuum.		
	2. Non-interchangeable gas supply pipeline inlets.		
	3. Pin index cylinder yokes for O2 and N2O one each or more.		
	4. Stainless steel/fiber work surface.		
	5. Central Gas / Electronically driven unit.		
	6. Continual fresh gas flow with fresh gas flow compensation during mechanical ventilation.		
	7. Should be low flow		

8.	Auxiliary O2 Outlet one or more.
9.	Two lockable castors
10.	Absorber bag support arm
11.	Oxygen flush 30 l/min or more
12.	Should have built in suction operating on vacuum
13.	Should have built in Active scavenging system compatible with hospital AGSS
14.	Manometer gauges (Manual or Digital)
	i. Pipeline: O2, N2O & Air
	ii. Cylinder NIST: O2, N2O
	iii. Pin indexed: O2, N2O
15.	Rotameter (hypoxic guard system)
	i. O2 tube (Double tube)
	ii. N2O tube
	iii. Air
16.	Common gas outlet option should be present.
17.	Front outlet 22mm OD – 15mm ID
18.	Built in Oxygen monitoring system.
19.	Built in autoclavable flow sensor compatible with all type of patient.
20.	Should have ability to add module or other optional features like EtCO2, Agent monitoring.
21.	Selectatec system two or more station vaporizer mounting
	i. Vaporizer should be flow and temperature compensated
	ii. Should not be brand specified and can be interchangeable
22.	Minimum 1.5 liters CO2 absorber volume compatible with all type of patient
	i. Absorbent canister should be Autoclavable
23.	Breathing assembly/system should be completely Autoclavable and not be cycle bounded.
24.	Two or more drawer units.
25. capa	Anesthesia ventilator with minimum 15" or more color Touch LCD/TFT screen and should be able of ventilating adult, pediatric and neonate patient.
26.	Ventilation modes: MAN, SPONT, VCV, PCV, PSV
27.	Should be equipped with anti-barotrauma and anti-volutrauma system
28.	Tidal volume from 5 ml to 1500 ml or better
29.	Ventilation frequency starting from 4 bpm up to 80 bpm or better
30.	Inspiratory to expiratory time starting from 1:1 till 4:1
31.	PEEP 4 cmH20 to (20 cmH2O or more)

32. Oxygen failure safety system		
33. Measured parameters should include: Expired tidal volume, frequency, minute volume, PIP, platear pressure, PEEP, mean pressure, airway pressure		
Power Requirement:		
i. Line Voltages: 100-240 VAC		
ii. Line Frequency: 50/60Hz		
35. Battery backup: 60 minutes or more		
36. Audible and visual alarms: Low air/ N2O/ O2 input pressure, apnea alarm, O2 alarms, upper/ lowe limit alarms and leak or patient disconnection		
37. Silent indicator, time and date and mains and battery indicator		
Should Be Supplied with:		
2*Rebreathing patient circuit for Adult and Paeds		
2. 1*Reusable bag 2L		
3. 1*Power cord		
4. 1*Vaporizers (Isoflurane)		
5. 1*Side arm for Patient Monitor attachment		
Requirement:		
Warranty and Maintenance Period:		
1. <b>Warranty Period required 5 years</b> with maintenance and parts replacement. All the parts are included in the warranty i.e., O2 sensor, battery & etc.		
2. Five years' warranty of internal flow sensor.		
3. PPM must be done according to the OEM criteria in warranty period		
1) Up-time guarantee during warranty period must be 90 -95%		
After Sales Service Support:		
1. Free of cost software installation and up gradation would be responsibility of manufacturer and its authorized distributor for upcoming next ten years after installation of quoted model.		
2. Service support and parts availability upcoming next ten years after installation of quoted model must be ensure via a separate letter by OEM.		
3. Required surety of service support and parts from the manufacturer, in case of transfer agency/ distributor		
4. Response to breakdown during and after warranty period must be 1-3 Hours		
Trainings & Manual:		
Operating and service manual with troubleshooting and circuit diagram		
2. In house operator training session for end user		
3. In house service training session by Principal Certified resource		
4. Trained service engineers with certification from the principal, Karachi based mandatory.		

Note:
Supply, Installation, Testing, Commissioning and Maintenance (Including all type of work for the completion of the installation) is the responsibility of awarded firm/supplier.
COUNTRY OF ORIGIN: USA / EUROPE / JAPAN / UK SHOULD HAVE FDA 510(K) / CE (MDD) / JIS /JQAO/ MHLW.
1. Fully compliant with the required tender specifications (Product Demonstration, previous technical / support experience of the product / firm may also be considered for technical evaluation)  40  Marks 2. Compliant with minor deviation (up to 10 % subject to main function is not affected) 30 Marks 3. Above 10% / non-compliant to required specifications (Disqualified).

# **BID LETTER FORM**

From: (Registered name and address of the bidder)	
To: Executive Director, Sindh Institute of Advanced Endoscopy & Gastroentero Karachi – 74200	ology (SIAG),
Dear Sir / Madam, Having examined the bidding document and am offer to provide services to the works including in confethe bidding document and amendments there on, for the tender call dated	ormity with the terms and conditions of
Tender Title:	
We undertake to provide services / execute the above conformity with the said bidding documents  (Rupees	
(total bid amount in words and figures) which may va prices attached herewith and coverage options made by If our bid is accepted, we undertake to;	-
<ol> <li>Provide services/execute the work according to the document,</li> </ol>	he time schedule specified in the bid
2) Obtain the performance guarantee of bank in accord performance of the contract, and	lance with bid requirements for the due
3) Agree to abide by the bid conditions, including p remain binding upon us during the entire bid validit time before the expiration of that period.	
4) We understand that you are not bound to accept the to give any reason for the rejection of any bid and incurred by us in bidding.	
Place: Date:	Bidder's signature and seal.

## **CONTRACT AGREEMENT**

### **Tender Title**

This Contract Agreement (hereinafter called the AgreementYear.	t) made o	n day o	f		
BETWEEN					
M/s					
•	A Contractor, having its office at <b>Bidder's address</b> (Hereinafter mentioned as <b>Contractor</b> ), which expression shall be deemed to mean and include its successors-in-interest and permitted				
AND					
SINDH INSTITUTE OF ADVANCED ENDOSCOPY & GASTROENTEROLOGY (SIAG), KARACHI A department under Government of Sindh, having its office at SIAG, Chand Bibi Road, Karachi Sindh, Pakistan hereinafter mentioned as "the Client", which expression shall be deemed to mean and include its successors-in-interest and permitted assigns;  WHEREAS the Contractor has agreed to render certain services i.e. "Tender Title" to SAIG Karachi and has necessarily know how and staff in the respect.					
AND					
WHEREAS the Client is desirous of availing the services offered by the contractor for " <b>Tender Title</b> " for its premises at the cost of <b>Rs.</b> /- (The contract amount) as per below mentioned BOQ.					
Brief particulars of the services which shall be supplied / provided by	by the Suppl	lier are as under	::		
	 Unit		0		

Item. #	DESCRIPTION	Unit Quantity	Unit	Quoted Rate

- 1. Bidding Documents all terms & conditions
- 2. Instructions to bidders
- 3. Bidding Data Sheets
- 4. Supply Schedule

Now this agreement witnesseth as follows:

1. In this agreement words and expression shall have the same meanings as are respectively assigned to them in the Terms & Conditions of Tender Enquiry referred to.

۷.	relating to Instruction to bidders, shall be deemed to form and be read and constructed as part of this Agreement, viz:					
	a. b. c. d. e.	\ /				
3.	In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to execute and complete the Works and remedy defects therein in conformity and in all respects within the provisions of the Contract.					
<ul><li>4.</li><li>5.</li></ul>						
6.	That estimated		pproximate basis and may vary in case of force	1		
		ith their respective har	es hereto have caused this Contract Agreement in and seals, the day, month and the year firs			
This c	ontract will be e	extendible on the same	rates till the allocation of new tender.			
Signat	ure of the Suppl	lier	Signature of the Purchaser			
(Seal)			(Seal)			

# FORM OF PERFORMANCE SECURITY (Bank Guarantee)

	Guarantee No.:
	Executed on:
	Expiry date:
[Letter by the Guarantor to the Employer]	
Name of Guarantor (Bank) with complete address (	Scheduled Bank in Pakistan):
Name of Principal (Contractor, Manufacturer, Supp	lier or any bidder) with complete address:
Penal Sum of Security (express in words and figures	s):
Letter of Acceptance No	Dated:
KNOW ALL MEN BY THESE PRESENTS, that Documents and above said Letter of Acceptance (he are e of the said Principal we, the Guarantor above rexecutive DIRECTOR (ED), SIAG, Karachi penal sum of the amount stated above for the paymade to the said Employer, we bind ourselves, successors, jointly and severally, firmly by these presents.	reinafter called the Documents) and at the named, are held and firmly bound unto the (hereinafter called the Employer) in the ment of which sum well and truly to be our heirs, executors, administrators and
THE CONDITION OF THIS OBLIGATION IS SUCTION THE Employer's above said Letter of Acceptance for of Contract) for the	
NOW THEREFORE, if the Principal (Contractor) the undertakings, covenants, terms and conditions of the principal (Principal Contractor) and the principal (Contractor) the undertakings of the principal (Contractor) and	of the said Documents- during the original

NOW THEREFORE, if the Principal (Contractor) shall well and truly perform and fulfill all the undertakings, covenants, terms and conditions of the said Documents- during the original terms of the said Documents and any extensions thereof that may be granted by the Employer, with or without notice to the Guarantor, which notice is, hereby, waived and shall also well and truly perform and fulfill all the undertakings, covenants terms and conditions of the Contract and of any and all modifications of said Documents that may hereafter be made, notice of which modifications to the Guarantor being hereby waived, then, this obligation to be void; otherwise to remain in full force and virtue till all requirements of Condition of Contract are fulfilled.

be received by us within the validity period of this Guarantee, failing which we shall be discharged of our liability, if any, under this Guarantee. (the Guarantor), waiving all objections and defenses under the Contract, do hereby irrevocably and independently guarantee to pay to the Employer without delay upon the Employer's first written demand without cavil or arguments and without requiring the Employer to prove or to show grounds or reasons for such demand any sum or sums up to the amount stated above, against the Employer's written declaration that the Principal has refused or failed to perform the obligations under the Contract which payment will be effected by the Guarantor to Employer's designated Bank & Account Number. PROVIDED ALSO THAT the Employer shall be the sole and final judge for deciding whether the principal (Contractor) has duly performed his obligations under the Contractor has defaulted in fulfilling said obligations and the Guarantor shall pay without objection any sum or sums up to the amount stated above upon first written demand from the Employer forthwith and without any reference to the principal or any other person. IN WITNESS WHEREOF, the above-bounden Guarantor has executed this Instrument under its seal on the date indicated above, the name and corporate seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body. Witness: Guarantor (Bank) (Name, Title, Signature & Seal) Signature: Name: (Name, Title, Signature & Seal) Title: \_\_\_\_

Our total liability under this Guarantee is limited to the sum stated above and it is a condition of any liability attaching to us under this Guarantee that the claim for payment in writing shall

## **AFFIDAVIT**

(On PKR Rs.100/- Stamp Paper)

I/We, the undersigned [Name of the Supplier] hereby solemnly declare and undertake that:

- 1. We have read the contents of the Bidding Document and have fully understood it.
- 2. The Bid being submitted by the undersigned complies with the requirements enunciated in the bidding documents.
- 3. The Goods that we propose to supply under this contract are eligible goods within the meaning of this SBD.
- 4. The undersigned are also eligible Bidders within the meaning of the Standard Bidding Documents.
- 5. The undersigned are solvent and competent to undertake the subject contract under the Laws of Pakistan.
- 6. The undersigned have not paid nor have agreed to pay, any Commissions or Gratuities to any official or agent related to this bid or award or contract.
- 7. The undersigned are not blacklisted or facing debarment from any Government, or its organization or project.
- 8. That undersigned has not employed any child labor in the organization/unit.
- 9. We understand that the Selection and Rate Contracting Committee of the Procuring Agency is not bound to accept the lowest or any other bid they may receive.

We affirm that the contents of this affidavit are correct to the best of our knowledge and belief.

Signatures with stamp			
Name:			
Designation:			
CNIC No			
For Messrs. [Name of Supplier]			

## **INTEGRITY PACT**

# DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS

Contract Number: Contract Value: Contract Title:	NO. Rs.	Dated:
Government of Sind entity owned or cont Without limiting the warrants that it has anyone and not give outside Pakistan eith its affiliate, agent, a subsidiary, any comas consultation fee ocontract, right, inter Karachi (PA), excep	h (GoS) or rolled by a generali fully decent or agree er directly ssociate, mission, grotherwisest, privil t that whi	hereby declares that it has not obtained or induced the right, interest, privilege or other obligation or benefit from or any administrative subdivision or agency thereof or any other it (GoS) through any corrupt business practice.  ty of the foregoing, M/s
agreements and arrain PA and has not taken representation or was	ngements any actio rranty.	with all persons in respect of or related to the transaction with on or will not take any action to circumvent the above declaration,
to defeat the purpose contract, right, inter aforesaid shall, with law, contract or othe	t making the second this rest, priviout prejuder instrument out rights	_ accepts full responsibility and strict liability for making any full disclosure, misrepresenting facts or taking any action likely a declaration, representation and warranty. It agrees that any ilege or other obligation or benefit obtained or procured as dice to any other right and remedies available to PA under any ent, be voidable at the option of PA.  It is and remedies exercised by PA in this regard, M/s. ees to indemnify PA for any loss or damage incurred by it on
equivalent to ten time	ot busines e the sum any contr	ss practices and further pay compensation to PA in an amount of any commission, gratification, bribe, finder's fee or kickback as aforesaid for the purpose of obtaining or inducing ract, right, interest, privilege or other obligation or benefit, in
M/s		Executive Director / DDO

## **COMPLIANCE CERTIFICATE**

### DECLARATION FOR ACCEPTANCE OF TENDER TERMS AND CONDITIONS

(On PKR Rs.100/- Stamp Paper)

[Name of Procuring Agency] Tender No.: [Tender Number] Project Title: [Project Title]

Dear Sir,

I/We, the undersigned, having carefully read and fully understood the **Terms and Conditions** as outlined in the Tender documents for the aforementioned tender hereby declare and confirm the following:

#### 1. Acceptance of Tender Terms

I/We confirm that my/our company is in full agreement with all of the terms and conditions specified in the tender document. I/We undertake to abide by these terms and conditions throughout the tender process and, if awarded the contract, during the execution of the contract.

### 2. Authorized Signatory

Vours faithfully

I/We further confirm that I am a duly authorized signatory of [Name of Company/Firm] and possess the necessary authority to make this declaration and enter into the contract on behalf of the company.

This declaration is made in good faith and as a pre-requisite for the submission of the bid for the tender reference mentioned above.

Tours faithfully,
Authorized Signature [In full and initials]:
Name and Title of Authorized Signatory:
Name of Bidder:
Stamp/Seal: