

DAILY
KAWISH

هڪ ئي وقت ڪراچي، حيدرآباد ۽ سکر مان شايع ٿيندڙ پهرين سنڌي اخبار

DAILY KAWISH
Hyderabad
Sindhروزانه
ڪاوش

Monday, 13 October, 2025

(جلد 36) سومر 13 آڪٽوبر 2025 ۽ بمطابق 19 ربيع الثاني 1447 هـ (شمارو 71) قيمت 40 روپيا

سندھ انسٽيٽيوٽ آف ايڊوانسڊ اينڊواسڪوپي اينڊ گيسٽرو اينٽيرولاجي (SIAG)، ڪراچي

REF. No: PROC/SIAG/2025-26/29

Dated: 10-10-2025

SIAG
معلومات سلسلو علاج

ٽينڊر نوٽيس

سندھ انسٽيٽيوٽ آف ايڊوانسڊ اينڊواسڪوپي اينڊ گيسٽرو اينٽيرولاجي (SIAG) ڪراچي پاران سنڌل اسٽيج ون انويٽيڊ طريقڪار موجب سنڌ پبلڪ پروڪيورمينٽ ريگيوليٽري اتار تي جي فريقي 46 (1) (اڄ تائين ترميم ٿيل) آن لائين اي پروڪيورمينٽ وسيلي سٺي ساڪ رڪنڊڙ فرم کان جيڪي SPPRA EPADS ۾ رجسٽرڊ هجن ۽ لاڳو ٿيڪس اختيارين وٽ ٿيڪس ادا ڪندڙ (جي ايس ٽي، اين ٽي اين، ايف بي آر لسٽ ۽ ايس آر بي) هجن ۽ واسطيدار تجربو ۽ ڪنجائش رڪنڊڙ هجن اهڙن ليڪيڊارن/مينوفڪچررز/سپلائرز/مجاز ڊسٽريبيوٽرز وغيره کان مالي 26-2025 لاءِ واک گهرائجن ٿا.

آن لائين واک اماڻڻ/ٽينڊر جي آن لائين ڪولڻ جو شيڊيول:

ٽينڊر جو نالو	ٽينڊر في	واڪ سيڪيورٽي	ٽينڊر دستاويز جاري ڪرڻ	ٽينڊر دستاويز SPPRA, EPADS موجب پيش ڪرڻ	ٽينڊر ڪولڻ
1 پروڪيورمينٽ آف مشينري اينڊ اڪيومپمينٽ ساڻ سپلاؤ، انسٽاليشن، ٽيسٽنگ اينڊ ڪميشننگ. SPPRA رول 46(1) موجب Ref# PROC/SIAG/(P&M-01)/2025-26	5000 روپيا (هرهڪ)	05% ڪوٽيڊ واک رقم جو	14-10-2025 کان 30-10-2025 صبح 9:00 وڳي تائين	30-10-2025 صبح 10:00 وڳي	30-10-2025 صبح 11:00 وڳي ترتيبوار
2 سيڪيورٽي سروسز جي فراهمي SPPRA رول 46(1) موجب Ref# PROC/SIAG/(OSR-04)/2025-26					
3 هيلٿ ٽڪفول سروسز جي فراهمي SPPRA رول 46(1) موجب Ref# PROC/SIAG/(OSR-05)/2025-26					
4 متفرق آئٽمز، اوه تي اڪيومپمينٽ، AC اڪيومپمينٽ ۽ بلڊنگ مينٽيننس آئٽمز جي پروڪيورمينٽ فرم ورڪ ڪانٽريڪٽ بنياد تي. SPPRA رول 46(1) موجب Ref# PROC/SIAG/(OTHERS-02)/2025-26					
5 يونيفارم ۽ پروٽيڪٽو ڪلائنگ جي پروڪيورمينٽ، فرم ورڪ ڪانٽريڪٽ بنياد تي SPPRA رول 15(B) موجب SPPRA رول 46(1) موجب Ref# PROC/SIAG/(UP-01)/2025-26					

- ٽينڊر دستاويزن جو مڪمل سيٽ جنهن ۾ تفصيل ۽ شرط ۽ ضابطا ڄاڻايل آهن، BOQ سميت سندھ انسٽيٽيوٽ آف ايڊوانسڊ اينڊواسڪوپي اينڊ گيسٽرو اينٽيرولاجي ۽ SIAG ڪراچي وٽان پي آرڊر مٿي ڄاڻايل هر هڪ لاءِ بحق سندھ انسٽيٽيوٽ آف ايڊوانسڊ اينڊواسڪوپي اينڊ گيسٽرو اينٽيرولاجي (SIAG) ڪراچي جي حق ۾ جاري ٿيل ادا ڪرڻ سان حاصل ڪري سگهجن ٿا. ٽينڊر دستاويز ايس پي پي آر اي جي ويب سائيٽ <https://portalsindh.eprocure.gov.pk> ۽ www.siagpk.org تان پڻ ڏانهن لوڊ ڪري سگهجن ٿا.
- واڪ اي پروڪيورمينٽ آن لائين وسيلي ساڳي ڏينهن تي مٿي ڄاڻايل موجب سندھ انسٽيٽيوٽ آف ايڊوانسڊ اينڊواسڪوپي اينڊ گيسٽرو اينٽيرولاجي (SIAG) ڪراچي ۾ ڪوليا ويندا.
- ٽينڊر پروڪيورمينٽ ڪميٽي پاران اي پروڪيورمينٽ ايس پي پي آر اي رولز تحت ڪوليا ويندا.
- ڪنهن موڪل يا ڪنهن ڇاڏي جي صورت ۾، ٽينڊر ورندڙ ڪم ڪار واري ڏينهن تي ڏنل شيڊيول موجب وصول ڪيا / اماڻيا ۽ ڪوليا ويندا.
- ٽيڪنيڪل ۽ فنانشل پروپوزل EPADS ايس پي پي آر اي جي ويب سائيٽ تي واک دستاويزن ۾ ڄاڻايل موجب آن لائين اپلوڊ ڪيا ويندا.
- واڪ سيڪيورٽي لازمي طرز هارڊ ڪاپي سان گڏ مٿي ڄاڻايل ايڊريس تي هر هڪ ڏينڊر لاءِ مهربند لفافي سان پيش ڪرڻي پوندي. پيش ڪرڻ جي آخري تاريخ 2025-10-30 صبح 10:00 وڳي تائين آهي. واک سيڪيورٽي بحق سندھ انسٽيٽيوٽ آف ايڊوانسڊ اينڊواسڪوپي اينڊ گيسٽرو اينٽيرولاجي (SIAG) ڪراچي جي حق ۾ جاري ٿيل شامل هئڻ گهرجي.
- سمورن واکن سان حڪومتي ٽيڪس شامل هئڻ گهرجن (جيڪڏهن لاڳو ڪرڻ جو ڄاڳا هجن).
- بل مان ڪٽوڻي حڪومت جي لاڳو ٿيڻ کانپوءِ موجب ڪئي ويندي.

ايگزيڪيوٽو ڊائريڪٽر/D.D.O

سندھ انسٽيٽيوٽ آف ايڊوانسڊ اينڊواسڪوپي
اينڊ گيسٽرو اينٽيرولاجي-SIAG، ڪراچي

INF/KRY No.3177/2025

I WORK FOR SINDH JOB PORTAL BY
www.iwork4sindh.com INFORMATION DEPARTMENT

SINDH INSTITUTE OF ADVANCED ENDOSCOPY & GASTROENTEROLOGY (SIAG), KARACHI

REF. NO: PROC/SIAG/2025-26/ 29

DATED: 10 - October - 2025

The Director Information (Advertisement),
Information Department,
Government of Sindh,
Barrack No. 96,
Karachi.

SUBJECT: ADVERTISEMENT OF TENDER

Enclosed please find attached herewith seven copies of the following NIT- Reference # **PROC/SIAG/2025-26/29** , **Dated: 10 - October, 2025** for getting the same printed, in three leading newspapers, preferably Daily DAWN (English), Daily Jang (Urdu) & Daily Kawish (Sindhi) for advertisement as early as possible.

One copy each of the Newspapers containing the advertisement in question may please sent to this department for further action in the matter.

EXECUTIVE DIRECTOR / D.D.O
SINDH INSTITUTE OF ADVANCE ENDOSCOPY
& GASTROENTEROLOGY-SIAG, KARACHI

Copy submitted to the following for information and necessary action please;

1. PS to Secretary Health, Government of Sindh, Karachi.

[Handwritten signatures and initials]

SINDH INSTITUTE OF ADVANCED ENDOSCOPY & GASTROENTEROLOGY (SIAG), KARACHI

REF. NO: PROC/SIAG/2025-26/ 89

DATED: 10 - October- 2025

TENDER NOTICE

SINDH INSTITUTE OF ADVANCED ENDOSCOPY & GASTROENTEROLOGY (SIAG), KARACHI, INVITES BIDS ON SINGLE STAGE ONE ENVELOP PROCEDURE 46 (1) OF SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY (AMENDED TILL DATE) THROUGH E-PROCUREMENT ONLINE SUBMISSION FROM THE REPUTABLE FIRMS WHO MUST BE REGISTERED IN EPADS SPPRA AND TAX PAYER WITH APPLICABLE TAX AUTHORITIES (GST, NTN, FBR LIST & SRB) AND HAVING RELEVANT EXPERIENCE AND CAPABILITIES, FROM THE CONRACTORS / MANUFACTURES / SUPPLIERS / AUTHORIZED DISTRIBUTORS ETC. FOR FINANCIAL YEAR 2025-26.

SCHEDULE FOR ONLINE BID SUBMISSION / ONLINE OPENING OF TENDER:

S. #	TENDER NAME	TENDER FEE	BID SECURITY	ISSUANCE OF TENDER DOCUMENTS	SUBMISSION OF TENDER DOCUMENTS ON EPADS SPPRA	OPENING OF TENDER
1.	PROCUREMENT OF MACHINERY & EQUIPMENT WITH SUPPLY, INSTALLATION, TESTING & COMMISSIONING AS PER SPPRA RULE 46(1) Ref # PROC/SIAG/(P&M-01)/2025-26	Rs. 5,000/- (Each)	05% of Quoted Amount	From 14-10-2025 To 30-10-2025 Till 9:00 AM	Till 30-10-2025 Upto 10:00 AM	30-10-2025 at 11:00 AM Respectively
2.	PROVISION OF SECURITY SERVICES AS PER SPPRA RULE 46(1) Ref # PROC/SIAG/(OSR-04)/2025-26					
3.	PROVISION OF HEALTH TAKAFUL SERVICES AS PER SPPRA RULE 46(1) Ref # PROC/SIAG/(OSR-05)/2025-26					
4.	PROCUREMENT OF MISC. ITEMS, IT EQUIPMENT, A/C EQUIPMENT & BUILDING MAINTENANCE ITEMS ON FRAMEWORK CONTRACT BASIS (SPPRA RULE 15(B)) AS PER SPPRA RULE 46(1) Ref # PROC/SIAG/(OTHERS-02)/2025-26					
5.	PROCUREMENT OF UNIFORM & PROTECTIVE CLOTHING ON FRAMEWORK CONTRACT BASIS (SPPRA RULE 15(B)) AS PER SPPRA RULE 46 (1) Ref # PROC/SIAG/(UP-01)/2025-26					

1. COMPLETE SET OF TENDER DOCUMENTS CONTAINING BOQ, SPECIFICATION AND TERMS & CONDITIONS CAN BE PURCHASED FROM SINDH INSTITUTE OF ADVANCE ENDOSCOPY & GASTROENTEROLOGY-SIAG, KARACHI THROUGH PAY ORDER OF AS MENTIONED ABOVE EACH IN FAVOUR OF SINDH INSTITUTE OF ADVANCE ENDOSCOPY & GASTROENTEROLOGY-SIAG. TENDER DOCUMENTS CAN ALSO BE DOWNLOADED FROM SPPRA WEBSITE [HTTPS://PORTALSINDH.EPROCURE.GOV.PK](https://PORTALSINDH.EPROCURE.GOV.PK) AND WWW.SIAGPK.ORG.
2. SUBMITTED BIDS WILL BE OPEN THROUGH E-PROCUREMENT ONLINE ON THE SAME TIME AND DAY (MENTIONED ABOVE) AT SINDH INSTITUTE OF ADVANCE ENDOSCOPY & GASTROENTEROLOGY-SIAG, KARACHI.
3. THE TENDERS SHALL BE OPENED BY PROCUREMENT COMMITTEE AS PER RULES OF E-PROCUREMENT SPPRA.
4. IN CASE OF HOLIDAY OR ANY INCIDENT, TENDERS WILL BE OBTAINED / SUBMITTED / OPENED ON THE NEXT WORKING DAY AS PER GIVEN SCHEDULE.

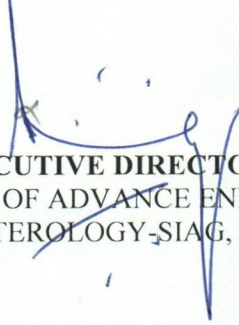


SINDH INSTITUTE OF ADVANCED ENDOSCOPY & GASTROENTEROLOGY (SIAG), KARACHI

REF. NO: PROC/SIAG/2025-26/29

DATED: 16 - October- 2025

5. TECHNICAL AND FINANCIAL PROPOSAL SHALL BE UPLOADED ONLINE ON EPADS SPPRA WEBSITE AS PER SPECIFIED IN THE BIDDING DOCUMENT.
6. **BID SECURITY MUST BE SUBMITTED IN HARD COPY AT THE ABOVE-MENTIONED ADDRESS, IN A SEALED ENVELOPE, FOR EACH TENDER SEPARATELY. THE SUBMISSION DEADLINE IS 30th October, 2025 TILL 10:00 AM. THE BID SECURITY SHOULD BE MADE IN FAVOR OF SINDH INSTITUTE OF ADVANCE ENDOSCOPY & GASTROENTEROLOGY-SIAG, KARACHI.**
7. ALL BID(S) SHALL INCLUDE GOVERNMENT TAXES. (IF APPLICABLE).
8. THE DEDUCTIONS IN THE BILLS WILL BE DONE AS PER GOVERNMENT RULES.


EXECUTIVE DIRECTOR / D.D.O
SINDH INSTITUTE OF ADVANCE ENDOSCOPY
& GASTROENTEROLOGY-SIAG, KARACHI

A COPY IS FORWARDED FOR INFORMATION TO:

1. NOTICE BOARD

STANDARD BIDDING DOCUMENTS



GOVERNMENT OF SINDH

SINDH INSTITUTE OF ADVANCED ENDOSCOPY & GASTROENTEROLOGY (SIAG), KARACHI

TENDER TITLE:

**PROVISION OF SECURITY SERVICES
AS PER SPPRA RULE 46(1)**

TENDER REFERENCE #

PROC/SIAG/(OSR-04)/2025-26

NOTE:

- 1. TENDER FEE: RS. 5,000/-(NON-REFUNDABLE) IN SHAPE OF PAY ORDER IN FAVOR OF SINDH INSTITUTE OF ADVANCED ENDOSCOPY & GASTROENTEROLOGY (SIAG), KARACHI SHOULD SUBMIT TO PROCUREMENT DEPARTMENT IN PROPERLY MARKED SEALED ENVELOPE.**
- 2. IN ALL PROCUREMENTS OF SIAG THROUGH ELECTRONIC BID SUBMISSION. IT IS MANDATORY FOR ALL BIDDERS TO GET REGISTERED AT EPADS SPPRA.**
- 3. NO TENDER WILL BE ACCEPTED AFTER CLOSING TIME IN EPADS SPPRA.**
- 4. ALL THE PARTICIPANTS MUST SIGN EACH & EVERY PAGE OF BID DOCUMENTS, ELSE OFFER WILL BE REJECTED.**

TABLE OF CONTENT

S.#	DESCRIPTION	PAGE
1.	TITLE	01
2.	TABLE OF CONTENT	02
3.	BIDDING DATA	03
4.	INSTRUCTIONS TO BIDDERS	04 – 06
5.	TERMS & CONDITIONS OF TENDER	07–10
6.	BID EVALUATION CRITERIA (ANNEXURE-A)	11 – 12
7.	TECHNICAL EVALUATION CRITERIA (MARKING) (ANNEXURE-B)	13 - 14
8.	SCHEDULE OF REQUIREMENT / BILL OF QUANTITIES (ANNEXURE-C)	15 - 25
9.	BID LETTER FORM (ANNEXURE-D)	26
10.	FORM OF AGREEMENT (ANNEXURE-E)	27 – 28
11.	PERFORMANCE SECURITY FORM (ANNEXURE-F)	29- 30
12.	AFFIDAVIT (ANNEXURE-G)	31
13.	UNDERTAKING (QUOTED PRICE) (ANNEXURE-H)	32
14.	INTEGRITY PACT (ANNEXURE-I)	33
15.	DECLARATION OF ANNUAL TURNOVER AND INCOME TAX RETURN (ANNEXURE-J)	34
16.	COMPLIANCE CERTIFICATE (ANNEXURE-K)	35
17.	AFFIDAVIT REGARDING MINIMUM WAGE RATE (ANNEXURE-M)	36

<u>BIDDING DATA SHEET</u>	
Procuring Agency	Sindh Institute of Advanced Endoscopy & Gastroenterology (SIAG), Karachi.
Address	Dr. K.M. Ruth Pfau, Civil Hospital, Karachi
Bid Validity	90 Days, as per SPPRA Rule 2010 (amended till date)
Amount of Bid Security	5% of Total Bid Quoted Price
Last date of Selling of Bid	As per mentioned in NIT
Date of Submission of Bid	As per mentioned in NIT
Place of Submission	Electronic Bid Submission at EPADS SPPRA.
Performance Security	10% of the Contract Value
Language of Bid	English
Currency of Bid	PKR
Bidding Procedure	Single Stage One Envelope Procedure 46(1)
Advance Payment	No Advance Payment will be allowed
Bid Validity	Bids must remain valid for 90 days after the opening date and may be extended as per SPPRA Rules
Liquidity Damages	@0.03 percent of the Contract Price for each day of delay until actual delivery or performance, up to a maximum deduction of 10% of the Contract Price. Once the maximum is reached, the purchaser may consider termination of the contract.
Period of Completion	One year from the date of Award of Contract & Extendable for further two years on a yearly performance basis, after the approval from Competent Authority

INSTRUCTIONS TO BIDDERS

1. **Invitation to Bid:** Sindh Institute of Advanced Endoscopy & Gastroenterology (SIAG), Karachi invites bids using the **Single Stage One Envelope Procedure** as per the **Sindh Public Procurement Rules 2010** (amended). Interested **Manufacturers, Importers, Sole Agents, or Authorized Distributors** must be registered with **EPADS SPPRA** and be taxpayers with relevant authorities (GST, NTN, FBR, SRB where applicable). Experience requirements are detailed in **Annexure-A** of the bid document.
2. **Submission of Tender Fee and Bid Security:** Tenders will only be considered if the **Tender Fee** and **Bid Security** are submitted before the bid opening date & time at **EPADS SPPRA**.
3. **Complete Tender Documents:** Bidders must ensure that the tender documents they receive are complete. A thorough check of the **Table of Contents** is essential.
4. **Site Visit and Document Review:** Bidders should visit the site at their own expense to understand the project fully. Any missing details or specifications should be obtained from the **Planning & Procurement Department** before bidding. Once a bid is submitted, it is assumed that no further clarification was needed.
5. **Submission of Tender Fee:** A **pay order** for the tender fee, made out to **Sindh Institute of Advanced Endoscopy & Gastroenterology (SIAG), Karachi**, must be submitted before the bid opening at the **Planning & Procurement Department, SIAG**. Failure to do so will result in rejection of the bid.
6. **Submission of Bid Security:** A **Bid Security** in the form of a **pay order** from a scheduled bank must be submitted in favor of **Sindh Institute of Advanced Endoscopy & Gastroenterology (SIAG), Karachi** before the bid opening at **EPADS SPPRA**.
7. **Proper Submission of Bid Documents:** The original bid must be typed or written in permanent ink. The person signing the bid must initial every page, with their name and designation clearly indicated.
8. **Pricing:** Bidders must include the unit price (where applicable) and total price in Pakistani Rupees (PKR) for all goods/services they plan to supply.
9. **No Bid Changes After Opening:** Bids cannot be altered or modified after they have been opened. However, the **Procuring Agency** may ask for clarifications that do not affect the core content of the bid.
10. **Right to Reject Bids:** The **Procuring Agency** reserves the right to reject any or all bids before acceptance. Reasons for rejection can be communicated upon request, but there is no obligation to justify the decision.
11. **Inclusive Pricing:** The quoted price should cover all expenses, including taxes and other obligations. If there are any calculation errors, the tender price will be corrected accordingly.

- 12. No Unauthorized Changes:** Unauthorized changes in the tender documents will result in rejection of the bid.
- 13. Clarifications and Revisions:** Any revisions or changes to the tender documents will be issued by the authority as an official **Addendum/Corrigendum**. Bidders must sign and return these with their tender documents.
- 14. One Rate Per Work:** Bidders must quote only one rate for each item of work, based on the specifications in the tender. Any handwritten changes or corrections must be signed.
- 15. Submission of Complete Documents:** All required documents must be submitted, signed, stamped, and priced, in line with the deadlines specified in the bid data.
- 16. Contract Agreement:** Winning bidders will be required to sign a **Contract Agreement** as outlined in the tender document but that document in only sample for reviewing final document should be incorporating all bids related terms & conditions and industry norms.
- 17. No Contact After Bid Opening:** Bidders are not allowed to contact the **Procuring Agency** after the bid opening, except in writing if additional information is needed.
- 18. Forfeiture of Bid Security:** The **Bid Security** will be forfeited if a bidder withdraws their bid after the opening or fails to sign the contract within the required time if their bid is accepted.
- 19. Conditional Tenders Not Allowed:** Conditional tenders and tenders without bid security will not be considered.
- 20. Bid Validity:** Bids must remain valid for 90 days after the opening date and may be extended as per **SPPRA Rules**.
- 21. No Hand-Delivered or Mailed Bids:** Bids must be submitted electronically via **EPADS SPPRA**. Hand-delivered or mailed bids will not be accepted.
- 22. Evaluation of Bids:** Bids will be evaluated based on the criteria outlined in the tender terms and conditions, criteria and its clauses.
- 23. Contract Period:** The quoted prices must be valid for the entire contract period, which is one year (or until the next tender is finalized). Award of Tender will be placed based on demand from SIAG and its satellite centers.
- 24. Inclusive of Taxes:** Quoted prices must include all applicable taxes, which will be deducted from the contractor's bill.
- 25. Government Taxes:** Applicable government taxes, including income tax, sales tax, and stamp duty, will be affixed to bills or contract agreements.
- 26. Paginated Documents:** All submitted documents must be paginated and flagged, with details mentioned in the index. Non-compliance may lead to bid rejection.

27. Technical Evaluation: It will be examined in detail of the Works offered by the bidder complies with the Technical Provisions of the Bidding Documents. For this purpose, the bidder's data submitted with the bid in B.O.Q. to Bid will be compared with technical features/criteria of the Works detailed In the Technical Provisions. Other technical information submitted with the bid regarding the Scope of Work will also be reviewed.

TERMS & CONDITIONS

1. Taxes will be deducted from the contractor's bill as imposed by the Government from time to time as well as Contractor will pay all the Government Institution's Contribution himself.
2. **Performance Security:** Successful bidders must submit **Performance Security** in the form of a **Pay Order, Demand Draft, or Bank Guarantee** in favor of **SIAG, Karachi** (amount specified in the bidding data). The security deposit will be returned after successful completion of the supply and contract period. Failure to comply with the contract terms at any stage may result in the forfeiture of the security deposit.
3. **Inclusive of Taxes:** The bid price should include all applicable government taxes excluding **Withholding Tax**.
4. Contractor will not be allowed to participate in any Political / Immoral / Illegal activities in the premises of **Sindh Institute of Advanced Endoscopy & Gastroenterology (SIAG), Karachi**.
5. Contractor will not be allowed to sublet the contract.
6. Any Kind of Joint venture will not be allowed.
7. The Procuring agency reserves the right at the time of contract award to decrease, the items / quantities of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions.
8. Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the bidder does not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited.
9. In case of any dispute contractor will approach the **Executive Director Sindh Institute of Advanced Endoscopy & Gastroenterology (SIAG), Karachi**. The decision of the **Executive Director Sindh Institute of Advanced Endoscopy & Gastroenterology (SIAG), Karachi**, will be final.
10. In case of any dispute, decision of the **Executive Director Sindh Institute of Advanced Endoscopy & Gastroenterology (SIAG), Karachi** shall be final and contractor will not challenge the decision in the Court of Law.
11. The **Executive Director Sindh Institute of Advanced Endoscopy & Gastroenterology (SIAG), Karachi**, has the right to cancel the contract at any stage and without issuing any prior notice in case of violation of **Agreement / ToR** is proved as well as damages to the

prestige or property of **Sindh Institute of Advanced Endoscopy & Gastroenterology (SIAG), Karachi.**

12. Contractor will be responsible for any theft or pilferage committed by any of his employees. The employee will be liable to punishment under the rules.
13. In case of breach of the contract by the contractor, contract will be forfeited partly or fully as decided by the **Executive Director Sindh Institute of Advanced Endoscopy & Gastroenterology (SIAG), Karachi.**
14. Any condition / clause of the Contract can be included / amended if required in the interest of the **Sindh Institute of Advanced Endoscopy & Gastroenterology (SIAG), Karachi,** with the mutual understanding of both parties.
15. Contractor shall have its own equipment required to maintain security. Equipment must be approved by the Authorized / Nominated Officer of **Sindh Institute of Advanced Endoscopy & Gastroenterology (SIAG), Karachi,** before commencement of contract.
16. The Contractor should not violate or allow his Staff to violate the rules of the Government of Sindh.
17. In case of violation of any rule, the contractor may be fined and legal action will be initiated against him.
18. Contractor shall be responsible for his staff.
19. The Contract is for one year starting from the date of agreement and extendable for further two years on yearly basis, after the approval from Competent Authority of SIAG, Karachi.
20. Document(s) for Evaluation of Services must be paged / flagged by the bidders.
21. Payment will be made on monthly basis subject to satisfactory report from concerned offices or through an inspection committee.
22. Bid / offer will be evaluated as per criteria and the bid's terms & conditions.
23. Bid should be inclusive of all Government taxes (if applicable) and the same will be paid by the Contractor except withholding tax.
24. Stamp duty should be placed on contract agreement (as per the govt.-approved rate) on stamp paper of value (Rs.100).
25. Procurement Committee shall disqualify a contractor, whether pre-qualified or not, if it finds at any time, that the information submitted by him concerning his qualification and

professional, technical, financial, legal, or managerial competence as contractor; was false and materially inaccurate or incomplete at any stage.

26. 80% of the due Sindh Sales Tax (if applicable) will be deducted from the bill of the Contractors / Suppliers while remaining 20% will be deposited by the Contractors / Suppliers themselves.
27. Conditional tender and tender without bid security shall not be considered.
28. GST / Income Tax & SRB Certificates must be accompanied with tender.
29. The Procuring Agency may reject all or any bid at any time prior to the acceptance of a bid or proposals, subject to the relevant provision of SPP Rules, 2010 (Amended till date).
30. No tender will be entertained without bid security. The bid security will be forfeited to Government Treasury, in case of non-submission of performance security within seven (7) Days of receipt of the Letter of Acceptance.
31. If the contractor fails to give services within the stipulated period, liquidity charges will be imposed.
32. The Bidder shall sign and stamp the Integrity Pact provided at Bid in the Bidding Document for all Provincial Government procurement contracts exceeding Rupees 10 million in case of goods and 2.5 million in case of services. Failure to sign such Integrity Pact shall make the bidder non-responsive.
33. If the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in Bidding Data of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in Bidding Data. Once the maximum is reached, the Procuring agency may consider termination of the Contract.

34. REJECTION / ACCEPTANCE OF BID

1. A bid determined as non-responsive will be rejected and will not be made responsive by the bidder by correction of the non-conformity.
2. The bid shall be rejected if:
 - 2.1 it is substantially non-responsive in a manner prescribed in this tender document;
or
 - 2.2 it is against the Pakistani Laws, Rules, Regulations, Policies, Permits, Codes etc.;
or
 - 2.3 bidder has conflict of interest with the SIAG; or
 - 2.4 bidder engages in corrupt or fraudulent practices in competing for Contract award;

- or
- 2.5 bidder tries to influence the bid evaluation / Contract award; or
 - 2.6 bid submitted in other than prescribed forms, annexes, schedules, charts, drawings, documents / by other than specified mode; or
 - 2.7 unsigned, incomplete, partial, ambiguous, conditional, alternative, late; or
 - 2.8 subjected to interlineations / cuttings / corrections / erasures / overwriting; or
 - 2.9 qualified by vague and indefinite expression such as **“subject to prior confirmation”, “subject to immediate acceptance”** etc. will be treated as vague offers and rejected accordingly; or
 - 2.10 without verifiable proofs against the mandatory as well as general documentary, qualification and eligibility related requirements; or
 - 2.11 bidder fails to meet all the requirements of Tender Eligibility / Qualification Criteria; or
 - 2.12 bids submitted for partial / limited services / items as specified in the Format for Quoting the Rates / Schedule of Requirements / B.O.Q; or
 - 2.13 bid submitted with shorter bid validity period; or
 - 2.14 bidder fails to meet the minimum evaluation criteria requirements; or
 - 2.15 bid not accompanied by the Bid Security (Earnest Money) of required amount and form; or
 - 2.16 bidder refuses to accept the corrected Total Bid Amount / Price; or
 - 2.17 the Bidder has been blacklisted by any public or private sector organization; or
 - 2.18 bidder has mentioned any financial implication(s) in the financial proposal that is in contradiction to this document and Government rules and regulations; or
 - 2.19 rates quoted by bidder are not workable (not meeting the requirements of minimum wages, Income Tax, Sales Tax, EOBI, SESSI, Gratuity etc.), or on higher side etc.

35. PROCESS TO BE CONFIDENTIAL

No company shall contact SIAG on any matter relating to its tendering process from the time of opening to the time of bid evaluation report announcement.

Any effort by a bidder to influence SIAG in the evaluation, comparison or selection decision may result in the rejection of its bid.

36. COMPLIANCE CERTIFICATE

I / We completely agree to above mentioned terms & conditions:

Name of Contractor _____ Signature _____

CNIC NO. _____ (Copy must be attached).

Full Address _____

Rubber Stamp _____

CRITERIA FOR EVALUATION OF BID

(Bidders are required to submit following documents in mentioned sequence)

S.#	MANDATORY REQUIREMENTS	YES	NO
01.	Compliance of Terms & Conditions / Instructions mentioned in the SBD. 1. Attached authorized person CNIC copy. 2. Signed & stamped each and every page of Terms & Condition & all bidding documents. (If compliance of above points not found offer will be rejected). (Sample attached as ANNEXURE-K).		
02.	Company Profile including detail of Infrastructure, staff with contact Nos. List of Equipment's and contact details of the Offices/branches available with address.		
03.	Security Plan for SIAG, Karachi.		
04.	Valid No Objection Certificate (NOC) of Ministry of Interior / Provincial Home Departments for providing security services in the country / Province.		
05.	Valid membership with All Pakistan Security Agencies Association (APSAA)		
06.	Valid Registration with Pakistan Telecom Authority (PTA).		
07.	Valid Sindh Sales Tax / Sindh Board of Revenue Certificate (Copy must be attached).		
08.	Valid certificate of Registration of Employees Old-Age Benefit Institution (E.O.B.I).		
09.	Valid certificate of Social Security Registration of Employees. Registration Certificate with S.E.S.S.I.		
10.	Valid registration with S.E.C.P of Firm.		
11.	Should be registered with Income Tax Department (Copy must be attached).		
12.	Valid Copy of Professional Tax (Certificate must be attached).		
13.	Copy of last three financial year Paid Tax Return.		
14.	Average annual turnover in preceding 03 years (on closing of last fiscal year) should be above Rs.350 million, demonstrated through Income Tax Returns (ITR – FBR) or audited statement of accounts details to be submitted as per (Sample attached as ANNEXURE-J)		
15.	Submission of undertaking on legal valid e-Stamp Paper of Rs.500 that the bid prices shall not be in violation of minimum wages set by the Government of Sindh. (Sample attached as ANNEXURE-M)		
16.	Submission of undertaking on legal valid and attested stamp paper that the firm is not blacklisted and litigated by any institute of Federal, Provincial Government or any Department / Agency / Organization / autonomous body or Private Sector Organization anywhere in Pakistan (As per attached sample Annexure-G).		
17.	Bidders currently providing services at SIAG must obtain and attach a satisfactory performance certificate from the competent authority of SIAG, specifically for the financial year during which they last rendered services. New bidders are required to submit at least three satisfactory performance letters from reputable healthcare facilities. Failure to provide these certificates will result in the rejection of the bid.		

18.	Tender Purchase Receipt (Mandatory Requirement). All bidders are required to upload the Tender Purchase Receipt along with the bid documents on the EPADS (SPPRA Portal). Important Note: • Pay Orders will not be accepted on the day of bid opening. • Only the uploaded Tender Purchase Receipt will be considered valid for the qualification of the bid. • Failure to upload the Tender Purchase Receipt shall result in rejection of the bid without further consideration. Tender purchases made as per notice inviting tender (NIT).		
19.	Scanned Copy of the Bid Security Pay order should be attached with technical E-Bid document and original pay order submit in Planning & Procurement Department SIAG as outlined in the NIT.		

Note: The bids not responsive to the above MANDATORY ELIGIBILITY CRITERIA shall not be eligible for further Technical Evaluation. All documentary evidence must be submitted along with the bids; no document will be acceptable after bid submission.

I / We completely agree to above mentioned terms & conditions:

Name of Contractor_____

Signature_____

CNIC NO _____(Copy must be attached)

Full Address_____

Rubber Stamp_____

TECHNICAL EVALUATION

CRITERIA (MARKING)

1. The following merit point system for weighing evaluation factors/criteria will be applied for technical proposals.
2. Bidders achieving minimum 75% points / marks will be considered only for further process besides compliance of all mandatory clauses. Documentary evidence must be attached in support of your claim.

S.#	Evaluation Parameters/Sub-parameters	Maximum Points.
1	Experience in Handling Security Services Contracts Throughout Pakistan Year of Establishment – SECP Registration Certificate.	Max. 10
1.1	Established during 2010 or earlier	10
1.2	Established during 2015-2020	5
1.3	Established during 2021-2025 or later	0
2	Relevant Experience Documentary proof (copies of contract or Purchase Orders with satisfactory performance certificate of same organization) should be furnished. if no valid attachment is provided then no marks. No point shall be given for less than 12 month's period.	Max. 20
2.1	Experience of providing Security Services more than or equal to 10 years.	20
2.2	Experience of providing Security Services equal to or more than 5 years but less than 10 years.	10
3	Prior Similar Experience with the Public / Private Sector HOSPITAL for providing the Security Services for a minimum period of 12 months during the last five (05) years ending on the deadline for bid submission. (Valid documentary evidence showing the required details to be attached). NOTE: - If a contract extended by the employer(s) for next 12 month or more periods all such projects shall be considered as a separate yearly Project(s). No point shall be given for less than 12 month's period.	Max. 20
3.1	Providing the 120 or more Guard's at a time (10 points for each yearly contract – Max. 20 points)	20
3.2	Providing the 100 or more Guard's at a time (7.5 points for each yearly contract – Max. 15 points)	15
3.3	Providing the 75 or more Guard's at a time (5 points for each yearly contract – Max. 10 points)	10
3.4	Providing the 50 or more or more Guard's at a time (2.5 points for each yearly contract – Max. 5 points)	5

S.#	Evaluation Parameters/Sub-parameters	Maximum Points.
4	Human Resource / Total Number of Employees on Bidder's Payroll (Supported with attested EOBI's most recent contribution payment slip)	Max. 10
4.1	Above 50 Employees	0
4.2	Above 75 Employees	10
4.3	Above 100 Employees	15
5	Weapon License Attested Copies of Licenses must be attached	Max. 10
5.1	Semi-Automatic 222 or 223 or 5.56 Bore 1 mark for each License (Maximum 10 marks)	10
5.2	Semi-Automatic MP5 of .32 Bore / .30 Bore 1 mark for 5 Licenses (Maximum 5 marks)	5
6	Relevant & Valid ISO Certification	Max. 10
6.1	Yes	10
6.2	No	0
7	Average Annual Turnover during the last 03 fiscal years	Max. 10
7.1	Above PKR 350 – 500 million	10
7.2	Above PKR 250 - 300 million	5
7.3	Above PKR 100 - 200 million	0
8	Client's Satisfactory Performance Certificate issued during the last 5 years by any Public Sector Organization OR any Private Sector Large National / Multi-National organization registered with SECP. (Please provide satisfactory performance letter / certificate issued during the last 3 years)	Max. 10
8.1	Above 15 Clients	10
8.2	Above 10 Clients	5
8.3	Above 5 Clients	0
	Total Points	100

Only those Financial Proposals will be announced / considered which were technically qualified by the Committee.

**SCOPE OF WORK / SCHEDULE OF
REQUIREMENTS / BILL OF QUANTITY**

**PROVISION OF SECURITY
SERVICES FOR SIAG, KARACHI**

PART A: HUMAN RESOURCES

SIAG reserves the right to increase / decrease or deletes the quantities of services at the time of award of contract and also reserves the right to enhance the quantity of services without any change in unit price or other terms and conditions at any time during the contract period.

S.#	Particular	Required Staff in KHI.	Age Limit	Experience	Rate per person	Rate Per Month	Rate Per Year
01	Trained Security Guards (Armed)	02	Up to 40 years	5 Years' Experience in relevant post			
Total		02					

Note 1: Financial proposal must be submitted on company letter head duly signed / stamped/ typed in figure and words of the total amount; else the offer would be rejected.

Note 2: Security Staff will work under supervision of the Executive Director of SIAG, Karachi. All security personnel who deployed at SIAG mandatory to submit Police verification certificate individually by security provider.

Subsequent Year's price increase of offered Services (in terms of percentage), in case contract is renewed	
2nd Year	10% (percent) Escalation in first year's price
3rd Year	10% (percent) Escalation in second year's price

Note:

In the province of Sindh, when the SIAG expands its operations pursuant to directives issued by the Health Department, a formal *Letter of Acceptance* (LOA) regarding manpower is issued to the successful bidder, in accordance with the approved rate contract.

Upon receipt of the LOA, the bidder is required to submit the *Performance Security* in the form of a Pay Order. Following the submission of the Performance Security, the bidder must commence the provision of services without any failure or delay, as per the agreed terms and conditions.

I / We completely agree to above mentioned terms & conditions:

Name of Contractor_____

Signature_____

CNIC NO_____ **(Copy must be attached)**

FullAddress_____

Rubber-stamp_____

SECURITY COMPANY'S SCOPE OF WORK

1. **Aim:** To establish foolproof security arrangements to ward off any subversive / untoward incident. The following are the scope of work to be performed if hired for provision of security services for SIAG.
 - Provide Security on 24/7 basis.
 - Maintain harmony under stressful situation.
 - Maintain **Traffic Inflow** during peace and emergency time and facilitate parking of vehicles as per policy of the SIAG as well as provide security & Monitoring of dedicated parking slots.
 - Provide Security to all Staff in ER and in the Hospital premises.
 - Frequent updates on Emergency Plans and procedure with SIAG.
 - Provide monitoring on all activities 24/7.
 - Security Agency will be responsible to provide the Security to the Hospital assets and any other job assigned by the SIAG in this regard.

a) SECURITY GUARDS

- i. The company shall provide Security Guards at designated location(s) to provide security cover, and also Security Guards with Automatic / Semi-automatic / rapid-fire weapon as per given schedule of duty timing.
- ii. The company shall provide and ensure that each guard on duty has received and understood written instructions of basic duties and has the following in his possession.
 1. Company card and copy of Computerized National Identity Card (CNIC).
 2. Torch for guards on evening and night duties
 3. Standard Uniform (like badges Cap Shirt Bot belt whistle etc.)
 4. Weapon(s) with ammunition of agreed kind and quality to be provided only to the relevant security guard as per the requirement / request of SIAG administration.
 5. The Guard will be called **"Standing Security Guard"** and will remain alert, patrolling and vigilant throughout their duty hours, and any mishap will be the responsibility of the company under all circumstances.
 6. The company shall be bound to execute the directives of the SIAG Standing Security Orders, which will be conveyed to the company through Email, WhatsApp message / SMS or Letter etc.
 7. The company shall be responsible to provide satisfactory services at all key points of SIAG premises with the following conditions:
 - a. The company shall maintain extra guards to be readily available with the company as the substitute for the supervisors/Guards who become absent /short/sick at the company's own enrollment for which the SIAG Management will not make any extra payment.
 - b. The company shall deploy energetic, smart and healthy, well trained ex-armed forces personnel (preferable) or well-trained civilians with perfect turnout, smart uniform and fully competent to meet security requirements / demands at sensitive/vulnerable points in consultation with the security incharge of the SIAG / Nominated Officer SIAG designated for the purpose.
 - c. Upon unsatisfactory performance of the supervisor/guards as determined by the SIAG Management, the contract agreement shall be terminated by giving one month's notice to the Security Company. Unsatisfactory performance includes:

- Unable to provide desired number of security guards / supervisors / lady searchers.
 - Absence of security guard(s) from duty
 - Non-Attendance of office on scheduled / prescribed time.
 - Casual performance of duty by guard(s)
 - During the period of agreement, the responsibility of any loss and damage due to unsatisfactory performance of the security company.
 - Non-reporting of major incidents to SIAG management that occurs in the SIAG premises
- d. Daily attendance shall be marked as per the approved attendance system of the SIAG. Security Company head office shall also submit the Daily Attendance Sheet. Month wise bill be submitted to SIAG, on 1st week of every month regularly.
- e. The guard services must be on shift basis according to labor laws each day with different guard at each shift shall be provided by the company to SIAG.
- f. The company of active performance of duties by the security guards and working of mechanical security system round the clock, seven days a week even on holidays and shall maintain a supervisory network of its own to ensure presence.

b) MECHANICAL SECURITY SYSTEM:

1. The company shall provide **“Hand-Held Metal Detectors”**.
2. The company shall provide **“under carriage Car-Search Mirror”**.
3. The company shall provide **“Walk through Gate”**.
4. The company shall provide communication in shape of **“Walkie-talkies intercommunication system”**.
5. The company shall provide and install the equipment mentioned at **serial No i, ii, iii, and v** from the first day of this agreement, till its end /termination, whichever occur earlier.
6. The company shall provide its above listed equipment in good quality and condition and ensure its proper activation / operation throughout the period of contract agreement.
7. The ownership of the companies above listed equipment shall rest with the company. However, it shall not be replaced after its installation from the location without the prior written approval of the SIAG Management.
8. During the period for which the equipment is taken out for repair or replacement, the company shall provide its replacement of the same nature, quality and condition, without affecting security services. However, upon termination of this agreement, the company shall be permitted to remove all its apparatus /equipment installed in the premises.
9. The company shall ensure activation of the equipment round the clock, seven days a week, without any interruption.
10. The possible use of **Hand-Held Metal Detector, Car search mirrors, walk through gates and walkie-talkies**, will be defined in a mutually agreed Standing Operation Practices to be devised at each location.
11. The company shall be responsible for the maintenance of its equipment.
12. The SIAG management shall provide adequate space, light and power at the premises for installation and operation of the equipment.

13. The company shall be responsible for proper and effective use of Mechanical Security Systems.
14. The company shall comply with all the instructions as and when given by the SIAG Management regarding services and use of all equipment.
15. The company shall be responsible to provide **“Walk Through Security System”** and central alarm service, as and when / wherever, required by SIAG.

2. THE GUARD’S DUTIES SHALL INTER ALIA INCLUDE THE FOLLOWING

1. Prevention of entry into offices /installation premises trusted in the charge of the company, of any person not authorized by SIAG Management or any person who lacks proper identification or intrudes the secured premises.
2. Prevent pilferage of items /equipment/property belonging to SIAG from the premises placed under the charge of the company as per written instructions issued by the authorized officer of the SIAG Management. Proper inventory list will be prepared and checked by both the parties or any part of property will not be removed without a proper gate pass.
3. Inform concerned authorized officer of the SIAG Management promptly and accurately, of any occurrence detrimental to the security of the installation premises and property of the SIAG placed under charge of the company.
4. **TO TAKE PROPER ACTION IN CASE OF EMERGENCIES LIKE:**
 - 4.1 Fire, rising of alarm and proper communication to fire brigade and officer in-charge of the installation and arrange rescue activities.
 - 4.2 Forced Entry will be promptly reported to the local police station, SIAG security in-charge and Security Company’s head office for appropriate action.
 - 4.3 Law and order situation will be promptly reported to the local police station, SIAG Security in-charge and the security company head office of the company for appropriate action. All entry points shall be closed under such situation.
 - 4.4 Provide medical assistance to SIAG Management to any person injured in the premises. The provision of medical coverage and its cost shall be borne by SIAG, in case, if the negligence is in part of the SIAG.
 - 4.5 To carry out daily checking of all security lights, entry points and locked premises for their effectiveness after office hours or on closed holidays.
 - 4.6 Patrolling / picketing the installation as per specific written orders peculiar to the installation prepared by the company and approved by the SIAG administration.
 - 4.7 To properly brief the relieving guard, about any situation concerning the security.
5. Security guards must have undergone, Fire Fighting Trainings and elimination of the subversive activities (bidder is bound to provide the training certificate on the demand of SIAG). Further Executive Director ordination with concerned secret agencies; special police, local police and civil defense authorities will be done at site and to take immediate remedial measures.
6. The guard shall perform duties including security of SIAG personnel, installations, its property and fire fighting in any eventuality of a fire disaster or any other likely attack by the human being or group of human beings.
7. During the validity of the contract agreement, in case damage occurs to the property or personnel of the SIAG and due to outbreak of fire or any other eventuality caused by the negligence of the security guards, the company shall be wholly responsible and liable for

paying for such losses occurred to SIAG, as a result of their negligence, to be decided by a committee consisting of representatives, in equal number of both the parties, which will decide the matter after considering the following:

- 7.1 Negligence of security guards amounting to an act of omission or commission as a result to which loss occurs as enlisted in the indemnity clause.
- 7.2 Negligence of guards in case of the fire, or other disaster, which is caused by any act omission and commission of security guards.
- 7.3 Any fire/disaster, which erupts from outside as a result of any calamity and accident and is beyond the control of security guards, will not fall under the indemnity clause.
- 7.4 The Company shall notify its representatives who will be contracted for immediate replacement in the event of unsatisfactory performance of deputed personnel.

3. PENALTY:

1. The Security Company is bound to provide guards on every cost for sensitive areas, in case of any loss due to lapse Security Company will be held responsible.
2. In case of any damage / loss to SIAG due to Security lapse herewith for determination of liability a committee constituted by the SIAG management having representation from Security Company will investigate the matter and fix the responsibility. The recommendation of the committee shall be a binding on the company to pay the losses.
3. In case of any theft / damage at go down premises, the security company will be held responsible to pay the entire losses to the SIAG as determined by the Committee constituted by the Competent Authority.
4. Overage and underage guards will not be accepted for duty and no salary shall be paid for them.
5. In case of placement of inefficient guard / placement of, lethargic guards, guards without proper uniform, SIAG reserve the rights to impose penalty up to Rupees 500/-.

4. HUMAN RESOURCE:

Staff will work according to the table provided below by the authorized officer of SIAG, TIEST at designated location(s). This could be adjusted according to the future requirements of the SIAG.

1. The contractor shall be responsible to provide satisfactory services at SIAG, by deploying energetic, and healthy, well-trained workers with approved uniform.
2. In case of any dispute between guard / workers and the contractor the matter shall be, referred to the SIAG for arbitration whose decision shall be final.
3. Undisciplined guards and /or guards involved in immoral activities will not be allowed to serve in the SIAG.
4. Contractor will be bound to change the guards who will be unwanted by the SIAG management immediately.
5. **The employees will work according to government rules / policy:**
 - 5.1 The services to be provided by the contractor must be according to labor laws.
 - 5.2 Child labor rules and basic human rights will not be violated by the Contractor.
 - 5.3 Age of worker shall not be less than 18 years.

5.4 Contractor shall be bound to provide the sanctioned strength of Guards at all-time even on holiday.

5.5 Contractor shall be bound to pay the minimum salary to its employees working at SIAG as per the prevailing rates fixed by the Provincial Government.

5. CONFIDENTIALITY:

1. The company shall ensure that all employees performing, the services shall not any time during the validity of the contract agreement or thereafter, will not disclose any information whatsoever, to any person, as to be affairs of the SIAG or its personnel and as to any other matter, which may come to their knowledge by reason of performance of the services. If in the opinion of the SIAG Management, there has been any such disclosure the person concerned shall immediately be dismissed from the service of the company and other necessary action shall also be initiated with the consultation of SIAG management.

6. RESPONSIBILITIES OF THE COMPANY:

1. In addition to the services to be performed by the company specified above, the company shall provide at additional cost to the SIAG such supervision of its employees as in necessary to adequately fulfill its obligation.
2. The company is responsible for ensuring that all its employees performing the services are physically and mentally fit, have no communicable disease and are in good health in all respects to perform the duties.
3. The Company is an independent contractor and accordingly is fully responsible for any accident or injury to its personnel or caused by its personnel and agrees that neither the SIAG nor any of its personnel shall be held liable for either of the above in any manner.
4. The personnel of the company shall not in any manner indulge in any unionism nor have any linked activity with SIAG employees.
5. The company is responsible for recruitment, discipline and all other service matters of its employees. They shall not in any case communicate with the SIAG management regarding their service matters that is the sole responsibility of the company.
6. The SIAG may refuse to accept services from any of the employees of the company, whose work has been found unsatisfactory or not in the accordance with the requirements of this document.
7. The company shall be responsible for the deployment of security guards at all vulnerable points as per the agreement. However, for any new site, for which order of deployment will be issued by SIAG management, the company shall be responsible to deploy security guards and install the security system after the issuance of work order within **seven days**. In case of delay, if any incident takes place, it shall be covered under the indemnity clause.
8. The Security Company will use its own frequency for communication (Walkie-Talkies) to the SIAG.

7. RESTRICTION OF ASSIGNMENT / TAKE OVER

1. The company shall not assign or sub-contract any of its duties or rights under this agreement, including but not limited to any benefit or interest herein or there under, any such assignment or sub-contacting by the company shall entitle the SIAG to terminate its services forthwith.

2. If the company makes any arrangement with or assignment in favor of its creditors or amalgamates with any other concern or is taken over, the SIAG shall be entitled to terminate its services forthwith.

8. SECURITY MEASURES

1. The Security Company shall maintain the proper record at main gate during the IN & OUT of vehicle / visitors at site.
2. The Security Company shall provide the thumb impression device to put the thumb of Security Guards to ensure their attendance in time. Besides the attendance would be verified by the in charge.
3. The Security Company shall be responsible to ensure the safety and security of SIAG assets moveable and immovable including warehouse.
4. Arms shall be in working condition at all the time. Armed Guards equipped with sufficient cartridges.

9. GENERAL CONDITIONS

1. SIAG at its discretion can reduce / increase the number of guards, on agreed rate of payment and on the same terms & conditions, on the request of relevant in charges in case of emergencies. However, the in charge have to immediately inform the SIAG Management. The verbal intimation would be duly followed by written request mentioning therein the circumstances / reasons on next day.
2. Security Company shall ensure the availability of adequate reserve guards. In case of absence casual or other leave by any Security Guard, the Security Company shall provide the alternate guard from the reserve guards in case of absence of any Security Guard, the Security Company shall be liable to provide the required strength at site otherwise SIAG reserve the right to impose the penalty as per agreement.
3. Security Company shall ensure the placement of Guards, strictly in accordance with agreement, Terms and Conditions.
4. SIAG can increase / decrease the number of guards. In this situation the Security Company will be informed in writing accordingly. In case of number of guards increased / decreased upon directives of SIAG, the payment shall be made / adjusted on the agreed rates.
5. The contractor will provide physically fit and sound in health armed guard, properly uniform and ensure that each guard must have following documents:
 - i. Attested photocopy of NADRA Computerized Card.
 - ii. Original Service Card issued by the Security Company.
 - iii. Photocopy of license, certificate of weapon held by the guard.
 - iv. Copy of Certified discharge work issued by Ex-Armed Forces.
6. **Without uniform, Lethargic, inefficient, over and below age guards will not be accepted.**
7. This agreement would affect from the date of Signing of this agreement and shall continue in force unless and until it is determined in accordance with the provisions regarding termination of agreement.
8. The Security Company would response to cover all financial rates of Security Guards, including payment of salary and compensation to the Guards and all type of taxes and levies whether acquired through collective bargaining or otherwise and all the expenditure for providing allied services.

9. Any increase or decrease in any levies or rates imposed by the Government / CBA, wages and / or salaries fluctuation in market rates of equipment, materials, etc. during the currency of this agreement shall be on the Security Company's account and no claims for such increase shall be entertained by the SIAG.
10. Any taxes/duties already in place or levied by the Government during the currency of the agreement will be on Security Company's account and no claim shall be entertained by the SIAG. If during the subsistence of this agreement or any renewal thereof any case, tax charges or surcharge is levied in respect of the services which are subject of this agreement, by the Federal, Provincial or Local Government. Such case, tax charges or surcharge, as the case may be, payable by the Security Company.
11. SIAG will not be liable to make any extra payment if the Security Company is to provide services In the event of any civil commotion, war, enemy action, hostilities, act of God or any other circumstance etc.
12. The Security Company will keep tile SIAG free of any liability for the clause of compensation, if any to any employee of the Security Company in case of their injury, death etc.
13. Any claims of injuries, loss of limb or life of labor and other workers engaged/employed by the Security Company for operations under this agreement or work connected directly or indirectly with the agreement shall be settled and paid by the Security Company, SIAG shall in no way be responsible for any compensation in this connection.
14. One-month prior notice in writing shall be served by either party for termination of contract.
15. Upon the termination of this agreement the Security Company shall be permitted to remove all its apparatus and equipment which may have been placed in the premises.
16. SIAG shall make the payment to the Security Company on monthly basis after submission of bill in detail with attendance sheet with name of Un-Armed Guards/Armed Guards duly verified SIAG representative.
17. Copy of register, indicating entry and exit of vehicles.
18. Details showing arrival / dispatches of vehicles SIAG warehouses.
19. In case of any dispute or difference arising between the parties hereto relating to the interpretation or effect of any clause of this Agreement, the same shall be referred to **Executive Director, SIAG** or his nominee as Arbitrator and his decision shall be final and binding upon the parties hereto.
20. The Security Company shall be responsible to complete all documentation, if notified from time to time.
21. The Security Company shall be responsible to maintain all the record along with details of Guards for onward submission to SIAG as and when required.
22. The Security Company will ensure that they have enough financial capacity to pay at least two-month salary timely to the deputed Security Guards / Manpower in SIAG and Security Company should be submitting such undertaking signed by CEO/CFO or Managing Partner on attested stamp paper of value Rs. 100/-.

10.PERIOD OF AGREEMENT AND DEPLOYMENT OF SECURITY

That the Security Company shall commence on and from _____ to _____ operate and provide security services in respect of the SIAG premises address / location as follow:

11.PLACEMENT OF GUARDS AND ALLIED SERVICES

1. Security Guards shall be provided without gap for twenty-four hours (24) per day and seven (7) days per week at SIAG.
2. Security Company shall provide the details of Guards along with its past experience, copy of CNIC, copy of service card and other required details / information, it notified, one week prior to placement of Guard to the place of posting.
3. Security Company will ensure that the security guard is active, healthy and free from any diseases. Allowed age limit of placement of security guard duly trained will be preferred.
4. Security Company will ensure that the Security Guard is well trained. The guards must have at least one-year experience of any security company at least fifteen bullets/ cartridges shall be available with each arm guard.
5. Schedule for posting of security guards shall be prepared with In-charge (Security) and issued with approval of competent authority.
6. Guards shall be on the payroll of Security Company, preferably on the permanent slot, otherwise, in case of contractual employment, minimum period should not be less than six months.
7. During the hiring of Security Guards, the offer / appointment letter may be issued and same would be sent In-charge Security for record.
8. Any change in placement of Security Guards shall be made with prior information and approval of the In-charge Security.
9. Security Company shall ensure the availability of adequate reserve guards.
10. Security Company shall ensure placement of Guards, strictly in accordance with agreement, Terms and condition.
11. SIAG at its discretion can reduce / increase the number of guards, on agreed rate of payment and on the same terms and condition, on the request of relevant in-charges in case of emergencies. However, the in-charge have to immediately inform the In-charge Security and Executive Director / Management. The verbal intimation would be duly followed by written request mentioning therein the circumstances / reasons on next day.

12.PAYMENT

1. Due payment will be made after completion of each month.
2. The Security Company required to submit the following documents along with bill:
3. Invoice with covering letter, both duly signed and stamped by authorized officer, separate for each location.
4. Original attendance sheet of the Guards daily and monthly duly verified by the in-charge.
5. Copy of any/all correspondence made with SIAG or any other agency / person / organization during that month.
6. Any other details/documents, if required by SIAG.
7. Evidence / support of all claims in bills.
8. Security company shall Submit / close the attendance on last day of the month and shall submit invoices to concern offices by 5th of each month.

AREA COVERED BY THE CONTRACTOR:

- a. Contractor will be fully responsible to provide security to whole covered area and periphery of SIAG.
- b. Contractor shall be responsible for round the clock Security Services of the areas under contract.

RECTIFICATION REPORT:

In case of any complaint or observation conveyed to the contractor or their Security supervisor by Concerned Authorities the contractor will report the steps taken in order to rectify those observations in writing within stipulated time.

I / We completely agree to above mentioned terms & conditions:

Name of Contractor_____

Signature_____

CNIC NO _____(Copy must be attached)

FullAddress_____

Rubber-stamp_____

BID LETTER FORM

From:

(Registered name and address of the bidder)

To:

Executive Director,

Sindh Institute of Advanced Endoscopy & Gastroenterology (SIAG),

Karachi – 74200

Dear Sir / Madam,

Having examined the bidding document and amendment thereon we the undersigned, offer to provide services to the works including in conformity with the terms and conditions of the bidding document and amendments there on, for the following project in response to your tender call dated _____

Tender Title: _____

We undertake to provide services / execute the above project or it part assigned to us in conformity with the said bidding documents for an estimated sum of Rs. _____ (Rupees _____)

(total bid amount in words and figures) which may vary in accordance with the schedule of prices attached herewith and coverage options made by SIAG or its user organization.

If our bid is accepted, we undertake to;

- 1) Provide services/execute the work according to the time schedule specified in the bid document,
- 2) Obtain the performance guarantee of bank in accordance with bid requirements for the due performance of the contract, and
- 3) Agree to abide by the bid conditions, including pre-bid meeting minutes if any, which remain binding upon us during the entire bid validity period and bid may be accepted any time before the expiration of that period.
- 4) We understand that you are not bound to accept the lowest or any bid you may receive, nor to give any reason for the rejection of any bid and that you will not defray any expenses incurred by us in bidding.

Place:

Date:

Bidder's signature
and seal.

CONTRACT AGREEMENT

Tender Title

This Contract Agreement (hereinafter called the Agreement) made on ____ day of _____ Year.

BETWEEN

M/s. _____

A Contractor, having its office at **Bidder's address** (Hereinafter mentioned as **Contractor**), which expression shall be deemed to mean and include its successors-in-interest and permitted assigns;

AND

SINDH INSTITUTE OF ADVANCED ENDOSCOPY & GASTROENTEROLOGY (SIAG), KARACHI A department under Government of Sindh, having its office at SIAG, Chand Bibi Road, Karachi Sindh, Pakistan hereinafter mentioned as **“the Client”**, which expression shall be deemed to mean and include its successors-in-interest and permitted assigns;

WHEREAS the Contractor has agreed to render certain services i.e. **“Tender Title”** to SAIG Karachi and has necessarily know how and staff in the respect.

AND

WHEREAS the Client is desirous of availing the services offered by the contractor for **“Tender Title”** for its premises at the cost of **Rs. _____/-** (The contract amount) as per below mentioned BOQ.

Brief particulars of the services which shall be supplied / provided by the Supplier are as under:

Item. #	DESCRIPTION	Unit Quantity	Unit	Quoted Rate

- 1. Bidding Documents all terms & conditions**
- 2. Instructions to bidders**
- 3. Bidding Data Sheets**
- 4. Supply Schedule**

Now this agreement witnesseth as follows:

1. In this agreement words and expression shall have the same meanings as are respectively assigned to them in the Terms & Conditions of Tender Enquiry referred to.

2. The Following documents after incorporating addenda, if any except these parts relating to Instruction to bidders, shall be deemed to form and be read and constructed as part of this Agreement, viz:
 - a. Purchase order(s)/ Letter of Acceptance where applicable.
 - b. The completed Form of Bid along with Schedules to Bid.
 - c. Condition of Contract & Contract Data
 - d. The priced Scheduled of prices
 - e. The specifications
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to execute and complete the Works and remedy defects therein in conformity and in all respects within the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.
5. The Contract Price of tender will be Rs: _____/Year;
6. That estimated cost of tender is on approximate basis and may vary in case of forced majeure or as per the demand of situation.

IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement in accordance with their respective hands and seals, the day, month and the year first above written.

This contract will be extendible on the same rates till the allocation of new tender.

Signature of the Supplier

Signature of the Purchaser

(Seal)

(Seal)

FORM OF PERFORMANCE SECURITY (Bank Guarantee)

Guarantee No.: _____

Executed on: _____

Expiry date: _____

[Letter by the Guarantor to the Employer]

Name of Guarantor (Bank) with complete address (Scheduled Bank in Pakistan):

Name of Principal (Contractor, Manufacturer, Supplier or any bidder) with complete address:

Penal Sum of Security (express in words and figures):

Letter of Acceptance No. _____ Dated: _____

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bidding Documents and above said Letter of Acceptance (hereinafter called the Documents) and at the request of the said Principal we, the Guarantor above named, are held and firmly bound unto the EXECUTIVE DIRECTOR (ED), SIAG, Karachi (hereinafter called the Employer) in the penal sum of the amount stated above for the payment of which sum well and truly to be made to the said Employer, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the principal has accepted the Employer's above said Letter of Acceptance for _____ (Name of Contract) for the _____ (Name of Project).

NOW THEREFORE, if the Principal (Contractor) shall well and truly perform and fulfill all the undertakings, covenants, terms and conditions of the said Documents during the original terms of the said Documents and any extensions thereof that may be granted by the Employer, with or without notice to the Guarantor, which notice is, hereby, waived and shall also well and truly perform and fulfill all the undertakings, covenants terms and conditions of the Contract and of any and all modifications of said Documents that may hereafter be made, notice of which modifications to the Guarantor being hereby waived, then, this obligation to be void; otherwise to remain in full force and virtue till all requirements of Condition of Contract are fulfilled.

Our total liability under this Guarantee is limited to the sum stated above and it is a condition of any liability attaching to us under this Guarantee that the claim for payment in writing shall be received by us within the validity period of this Guarantee, failing which we shall be discharged of our liability, if any, under this Guarantee.

We, _____ (the Guarantor), waiving all objections and defenses under the Contract, do hereby irrevocably and independently guarantee to pay to the Employer without delay upon the Employer's first written demand without cavil or arguments and without requiring the Employer to prove or to show grounds or reasons for such demand any sum or sums up to the amount stated above, against the Employer's written declaration that the Principal has refused or failed to perform the obligations under the Contract which payment will be effected by the Guarantor to Employer's designated Bank & Account Number.

PROVIDED ALSO THAT the Employer shall be the sole and final judge for deciding whether the principal (Contractor) has duly performed his obligations under the Contractor has defaulted in fulfilling said obligations and the Guarantor shall pay without objection any sum or sums up to the amount stated above upon first written demand from the Employer forthwith and without any reference to the principal or any other person.

IN WITNESS WHEREOF, the above-bounden Guarantor has executed this Instrument under its seal on the date indicated above, the name and corporate seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

Witness:

Guarantor (Bank)

1. _____
(Name, Title, Signature & Seal)

Signature:

2. _____
(Name, Title, Signature & Seal)

Name: _____

Title: _____

AFFIDAVIT

(On PKR Rs.100/- Stamp Paper)

I/We, the undersigned [Name of the Supplier] hereby solemnly declare and undertake that:

1. We have read the contents of the Bidding Document and have fully understood it.
2. The Bid being submitted by the undersigned complies with the requirements enunciated in the bidding documents.
3. The Goods that we propose to supply under this contract are eligible goods within the meaning of this SBD.
4. The undersigned are also eligible Bidders within the meaning of the Standard Bidding Documents.
5. The undersigned are solvent and competent to undertake the subject contract under the Laws of Pakistan.
6. The undersigned have not paid nor have agreed to pay, any Commissions or Gratuities to any official or agent related to this bid or award or contract.
- 7. The undersigned are not blacklisted or facing debarment from any Government, or its organization or project.**
8. That undersigned has not employed any child labor in the organization/unit.
9. We understand that the Selection and Rate Contracting Committee of the Procuring Agency is not bound to accept the lowest or any other bid they may receive.

We affirm that the contents of this affidavit are correct to the best of our knowledge and belief.

Signatures with stamp

Name: _____

Designation: _____

CNIC No. _____

For Messrs. [Name of Supplier]

UNDERTAKING (QUOTED PRICE) – BIDDING DOCUMENT

(On PKR Rs.100/- Stamp Paper)

[Name of Procuring Agency]

Tender No.: [Tender Number]

Project Title: [Project Title]

1. Undertaking by the Bidder

As part of the submission for the above-referenced tender, the bidder shall submit an undertaking, in the form of a signed declaration, affirming the following:

2. Compliance with Market Price Standards

The bidder hereby confirms and declares that the prices quoted in their bid are, to the best of their knowledge, lower than or equal to the prevailing market rates and/or the existing trade prices for the respective items. The quoted prices include any applicable discounts, rebates, or adjustments.

3. Price Verification and Procurement Agency's Rights

In the event that the procuring agency determines that any item price quoted by the bidder is higher than the market price or the price quoted by other bidders, the procuring agency shall have the right, without limitation, to:

- i. **Reject the Bid:** The procuring agency reserves the right to reject the bidder's entire bid or any part of it at any stage of the procurement process, if it is found that the quoted prices are not competitive or violate the price compliance terms.
- ii. **Recover Excess Payment:** If the procuring agency has already processed any payments based on the higher quoted price, the bidder agrees that the agency may recover the excess amount from the bidder's bid amount or performance security.
- iii. **Other Corrective Actions:** The procuring agency may take any further action it deems necessary as per the applicable laws and regulations governing procurement.

4. Waiver of Legal Challenge

The bidder agrees and undertakes that, in the event of rejection of the bid, recovery of excess amounts, or any corrective action taken by the procuring agency, they will not challenge the decision in any court of law or any other legal forum, including administrative, judicial, or quasi-judicial bodies.

5. Binding Nature of the Undertaking

This undertaking, once signed by the bidder, is legally binding. The bidder acknowledges that any failure to comply with the terms of the quoted prices or any subsequent rejection of the bid due to non-compliance shall result in the procuring agency taking the necessary corrective actions, including but not limited to the recovery of amounts or rejection of the bid, without any liability on the part of the procuring agency.

6. Submission of the Undertaking

The bidder shall submit this undertaking duly signed and stamped as part of the bid submission. Failure to submit this undertaking will result in the disqualification of the bidder's bid.

For [Name of Supplier]

Signature: _____

Name: _____

Designation: _____

INTEGRITY PACT

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS

Contract Number: **NO.**

Dated:

Contract Value: **Rs.**

Contract Title:

M/s. _____ hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, **M/s.** _____ represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, SIAG Karachi (PA), except that which has been expressly declared pursuant hereto.

M/s. _____ certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

M/s. _____ accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, **M/s.** _____ agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by **M/s.** _____ as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

M/s. _____

Executive Director / DDO

DECLARATION OF ANNUAL TURNOVER AND INCOME TAX RETURN

(On Company's/Firm's/Contractor's/Service Provider's Letterhead)

[Name of Procuring Agency]
Tender No.: [Tender Number]
Project Title: [Project Title]

Dear Sir,

I/We, the undersigned, hereby declare the following:

1. Annual Turnover Declaration

Our firm's annual turnover for the last three fiscal years (as per the closing of the most recent fiscal year) is as follows:

Fiscal Year Turnover (PKR Million)

F.Y. ONE [Amount]

F.Y. TWO [Amount]

F.Y. THREE [Amount]

2. Income Tax Return Declaration

We confirm that our firm has filed Income Tax Returns (ITR) for the last three fiscal years. Enclosed are copies of the Income Tax Returns (ITR) for the past three years.

We understand that the above information will be used for evaluating our eligibility for the tender process.

Yours faithfully,

Authorized Signature [In Full and Initials]: _____

Name and Title of Authorized Signatory: _____

Name of Bidder: _____

Stamp/Seal: _____

COMPLIANCE CERTIFICATE

DECLARATION FOR ACCEPTANCE OF TENDER TERMS AND CONDITIONS

(On PKR Rs.100/- Stamp Paper)

[Name of Procuring Agency]
Tender No.: [Tender Number]
Project Title: [Project Title]

Dear Sir,

I/We, the undersigned, having carefully read and fully understood the **Terms and Conditions** as outlined in the Tender documents for the aforementioned tender hereby declare and confirm the following:

1. **Acceptance of Tender Terms**

I/We confirm that my/our company is in full agreement with all of the terms and conditions specified in the tender document. I/We undertake to abide by these terms and conditions throughout the tender process and, if awarded the contract, during the execution of the contract.

2. **Authorized Signatory**

I/We further confirm that I am a duly authorized signatory of [Name of Company/Firm] and possess the necessary authority to make this declaration and enter into the contract on behalf of the company.

This declaration is made in good faith and as a pre-requisite for the submission of the bid for the tender reference mentioned above.

Yours faithfully,

Authorized Signature [In full and initials]: _____

Name and Title of Authorized Signatory: _____

Name of Bidder: _____

Stamp/Seal: _____

AFFIDAVIT REGARDING MINIMUM WAGE RATE

(Must be Printed on Rs. 500/- e-Stamp Paper)

I, [Name], son/daughter of [Father's Name], CNIC No. [XXXXXXXXXXXXXX],
residing at [Full Address],
and working as [Designation] in [Company/Firm Name], having its office at [Company
Address], do hereby
solemnly affirm and declare as under:

1. That I am the authorized representative of [Company/Firm Name] and competent to swear this affidavit.
2. That our company/firm is participating in the tender process invited by SIAG, Karachi.
3. That we fully understand and undertake to pay all our workers, laborers, and staff—whether permanent, contractual, or outsourced—not less than the minimum wage rate as notified by the Government of Sindh during the entire period of the contract.
4. That in case of any non-compliance with the prevailing minimum wage laws, SIAG reserves the right to take legal action, forfeit our performance security, or blacklist our firm, as per the rules and regulations in force.
5. That this affidavit is true and correct to the best of my knowledge and belief, and nothing has been concealed therein.

DEPONENT

(Signature & Name)

CNIC No: _____

Designation: _____

Company Name: _____

VERIFICATION

Verified on this ____ day of _____, 20, at _____, that the contents of this
affidavit are true
and correct to the best of my knowledge and belief.

DEPONENT

(Signature)